

**CONCORD TOWNSHIP
MINUTES
JANUARY 4, 2005**

The Board of Trustees met in regular session on January 4, 2005. Clerk Patricia Quillen called the meeting to order. Trustees Robert Shook, Warren Davidson, and Sue Campbell were all present. Road Superintendent Neil Rhoades also attended. The Pledge of Allegiance was recited.

Nominations for Chairman: Warren Davidson nominated Robert Shook to be Chairman in 2005. Sue Campbell seconded the nomination and the vote was unanimously in favor.

Nominations for Vice Chairman: Bob Shook nominated Warren Davidson to be Vice Chairman in 2005. Sue Campbell did not support the nomination, so it was seconded by Warren Davidson. The roll was called and the vote recorded: Robert Shook – yes; Warren Davidson – yes; Sue Campbell – no.

Minutes: Bob Shook moved to approve the minutes of December 30, 2004 as distributed. Warren Davidson seconded and the motion carried without objection.

Guest Comments: None

Clerk's Report:

- The Fund Status Report at December 31, 2004 was distributed.
- The Reconciled Bank Statement of December 31, 2004 was reviewed and signed.
- Inventory Report: Bob Shook moved to approve the Inventory report as of December 31, 2004 and have a copy sent to the County Engineer.
- Temporary Payroll Appropriations: Bob Shook made a motion to approve the Temporary Payroll Appropriations generated by the UAN system for 2005 payroll. Warren Davidson seconded and the motion passed unanimously.

Communications: None

Road Superintendent's Report:

- Reports of mailboxes damaged during the recent snowfall are coming in. Bob Shook asked that Neil Rhoades judge each request individually and respond accordingly. Warren Davidson asked that he include such items in his report to the Trustees.
- The ditch work on McCurdy Road seems to be working well in moving water from the recent snow and heavy rains.
- Neil Rhoades and Tom Favorite are in the process of doing equipment repairs. Warren Davidson prepared a list of Township Roads and asked that Neil Rhoades review it and make edits if needed. Warren Davidson also asked about weights in the beds of the pick-up trucks during plowing use.
- Bob Shook asked that Warren Davidson act as a liaison between the Board and the staff and Warren Davidson accepted.

Old Business:

1. Sue Campbell reported that she had contacted Bill Lutz regarding the non-renewal of his contract.

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2. Warren Davidson looked into Nextel as a possible way to improve communications among the staff. A subscription with eight telephones would run approximately \$175.00 per month. The equipment can be as little as \$1.00 per phone up to \$50.00 or more. He has not yet explored communications at the Emergency Operations Center.
3. Bob Shook spoke with City of Troy Safety & Service Director David Anderson regarding drainage issues. Sue Campbell will see Mr. Anderson and also work out the joint resolution regarding support of the Middle Great Miami Watershed Alliance.

New Business:

1. Meetings, holiday schedule: Warren Davidson made a motion that Concord Township follow the County for holiday observances and that the regular meetings of the Board of Trustees be held on the first and third Tuesdays at 11:00 a.m. Bob Shook seconded the motion. In the discussion, Sue Campbell expressed concerns about citizen involvement if they have to leave work. Warren Davidson replied that if citizen input on an issue seems likely, a special meeting can be scheduled to address that issue more fully. The roll was called that the vote recorded: Warren Davidson - yes; Sue Campbell - no; Bob Shook - yes. The motion carried
2. Miami County Council: Bob Shook appointed Warren Davidson as primary representative and Sue Campbell as Alternate
3. Miami Valley Regional Planning Commission: Bob Shook appointed himself as primary representative and Warren Davidson as the Alternate.
4. Mileage Reimbursement: The Board approved the mileage reimbursement at the 2005 Federal Rate. (Greg Dixon, City of Troy Law Director later advised that rate to be \$.405 per mile.)
5. Travel & Meeting Expense: The Board approved continuing its policy of reimbursing elected officials and authorized employees for expenses incurred while attending seminars and conferences up to \$1000.00 per year. Sue Campbell expressed concerns that the amount may not be enough. Warren Davidson responded that requests beyond the maximum set today could be addressed individually and granted with a majority vote on a motion. With that, the Board agreed to continuation of the policy.
6. Health Insurance: Bob Shook recommended continuation of the program for reimbursement of health insurance premiums up to \$5000.00 per year and continuation of the Township group life insurance program for all employees, including elected officials. Sue Campbell stated that her health insurance costs have risen since her husband's retirement from Goodrich and she asked if an increase could be considered. Bob Shook described the current program and reported that the life, vision, and dental plans are not included in the individual's \$5000.00 maximum. He expressed concerns about having to explain a more generous benefit structure to the taxpayers. Warren Davidson stated that it is now nearly standard for employees to contribute a significantly to their health insurance premiums. With that, no changes were made and the program and it will continue as it did last year.

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7. Trustees:

Sue Campbell:

- Asked if appointments were going to be made for a Storm Water II Chair and Co-Chair and for a representative to attend Planning and Zoning meetings. Warren Davidson expressed his opinion that all three Trustees should be involved with these duties.
- Gave the Storm Water II report information to Warren Davidson
- Reported on flooding at 2255 Fenner Road
- Reported that up to one million dollars are available for a watershed management plan. The application is due in February and she may discuss this issue with David Anderson to see about a multi-jurisdictional application.

Warren Davidson - None

Robert Shook - none

Guest Comments: Robert Shook introduced Jim Hill, Miami County Economic Development Director. He spoke on jobs and investment and his role is to cover areas in the County that do not have their own economic development staff. He described a business survey that is currently underway. Bob Shook asked that Concord Township be kept "in the loop" of information as it becomes available.

Payments: Bob Shook made a motion to approve and pay January Payroll checks 16801 through 16804. Warren Davidson seconded the motion and it passed unanimously.

Adjournment: No further business was presented. Warren Davidson requested that the next general meeting be changed to Friday, January 14, 2005 at 9:00 a.m. in order that he can participate in the adoption of the 2005 Temporary Appropriations. The change was made and a notice will be placed on the bulletin board. The meeting adjourned at 8:35 p.m. viva voce.

Robert J. Shook, President

Sue E. Campbell, Trustee

Warren Davidson, Vice President

Patricia Quillen, Clerk