

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

REGULAR SESSION

Held: April 19, 2005

Page 1 of 3

The Board of Trustees of Concord Township convened in regular session from 11:00 A.M. to 1:37 P.M. in the Township Hall. Robert J. Shook called the meeting to order with the following members and visitors present:

Robert J. Shook	Present	Warren Davidson	Present
Sue E. Campbell	Present		

EMPLOYEES: Neil E. Rhoades, Patricia M. Quillen

VISITORS: Robert Surdyck, Attorney

Opening

Robert Shook led the Pledge of Allegiance. The Minutes of April 5, 2005 were read and Robert Shook requested three minor corrections which were made without opposition. No other additions, deletions, or corrections were requested and the Minutes will stand as amended. At the end of the meeting, Sue Campbell declined to sign the Minutes, but refused to give a reason for her action.

CLERK'S REPORT:

- The April 19, 2005 Receipt and Payment Registers and Fund Status Report were distributed.
- **Budget:** The timetable to adopt the 2006 Budget was set as follows: Public Hearing on June 7, 2005 and final adoption on June 21, 2005. Pat Quillen will have the proper Public Hearing notice published in the Troy Daily News prior to June 7 and the Budget will be submitted to the County Auditor before the due date of July 20.
- **Purchase Order 2-2005** in the amount of \$20,000.00 to Cozatt Engineering for the Merrimont Subdivision Storm Sewer Improvements Plans 2004 was presented. Warren Davidson moved to accept the Purchase Order and his motion was seconded by Sue Campbell. The roll was called and the document was signed. Votes were: Robert J. Shook, Aye; Warren Davidson, Aye; Sue E. Campbell, Aye.

Communications

The Tipp City Fire Department Incident Log for February and March, the Miami County Engineer's Bridge Inspection Reports, and the Ohio BMV License Statistics Report for March, 2005 will be filed. Warren Davidson inquired about Auditor of State Bulletin 2005-002 regarding opinions on future audits. Pat Quillen replied that the UAN system is set up to record on a cash basis rather than GAAP and that the Auditor will be required to give a formal Adverse Opinion but will also grant an Unqualified Opinion if the records qualify. The Unqualified Opinion is the one that will be posted to the Auditor of State's Internet web site.

Meeting with Legal Counsel

At 11:20 a.m., Bob Shook moved to go into executive session to meet with Attorney Robert Surdyck. Warren Davidson seconded the motion. Sue Campbell excused herself from the session. Votes were: Robert J. Shook, Aye; Warren Davidson, Aye; Sue E. Campbell, Abstain.

Close of Executive Session: Bob Shook moved to close the Executive Session at 12:00 p.m. Warren Davidson seconded the motion. Votes were: Robert J. Shook, Aye; Warren Davidson, Aye; Sue E. Campbell, Abstain.

ROAD SUPERINTENDENT'S REPORT

- **Summer Employees:** Neil Rhoades has hired the following men for the summer of 2005: Andrew Johnston, Brian Rawers, and Mike Mann. All three live in the Township and this will be the first year of Township employment for each. Warren Davidson moved to pay \$7.00 per hour. Sue Campbell seconded. Votes were: Robert J. Shook, Aye; Warren Davidson, Aye; Sue E. Campbell, Aye.
- **General Comments:** Neil Rhoades will be installing a catchbasin on Lodge Road and reports that he and Tom Favorite have been picking up trash and doing some mowing.

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

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Page 2 of 3

OLD BUSINESS

Tractor-Mower Equipment

Purchase v. Lease

Warren Davidson investigated the OTA Master Lease Program and found that it is not truly a lease in which we pay for only the portion we use. It is a time-payment plan for the full amount of the purchase, plus interest. Hines, Inc. has quoted \$52,417.85 for the tractor, pulley, mower, and ditcher and has offered \$9500 for trade-in on the old tractor. Sue Campbell made a motion to order the mower without the ditcher and decide on payment later. Robert Shook seconded the motion. Votes were: Robert J. Shook, Aye; Warren Davidson, Aye; Sue E. Campbell, Aye.

Computer

Warren Davidson investigated the purchase of a Dell computer for use in the garage. Prices range from \$519 to \$659 plus shipping and handling.

Warren Davidson suggested that the Township apply for a credit card and develop a policy for its use. He made a motion to establish a credit card account and Sue Campbell seconded the motion. In the discussion that followed, Sue Campbell suggested a cap. Warren Davidson expressed his preference for one card instead of several. Various uses and policy suggestions were discussed. In the end, Warren Davidson withdrew his motion.

Bob Shook will follow up on the computer purchase.

Sue Campbell's Report

- Harold Watters is leaving the OSU Extension Office and his position on the Middle Miami Watershed Alliance.
- The Miami River Clean-Up is July 22-23, and she requests a truck from the Township be put into service for removing the debris collected. Sue Campbell will take the old Ford dump truck and coordinate with the organizing agency.
- Reported that the Storm Water II fees written about in the paper are related to impervious surfaces. She distributed information from Butler County Storm Water District. Warren Davidson may follow up at the Miami County Council.
- Attended the City of Troy Law and Ordinance Committee Meeting and the City Council Meeting where the Summerfield Planned Development zoning passed.
- Wants to talk to Dan Brandewie of Miami County Planning and Zoning regarding the Land Use Plan.

Robert Shook's Report

• Would like to move forward on Merrimont Storm Water plans with ADR & Associates. They have given the following preliminary costs: Site Review and Recon \$16,500.00 plus Project Scope and Cost \$8,400.00 for a total of \$24,900.00. He stated that the Township would be able to apply for Issue 2 money this year. Sue Campbell expressed her concern that there are drainage problems all over the Township, not in just one development. Warren Davidson concurred and the discussion centered on outlet problems. Bob Shook wants to start a Grant Application for Issue 2 money. No objection was heard from Warren Davidson nor Sue Campbell.

NEW BUSINESS

Miami County Engineer's 2005 Paving Program

Warren Davidson reported that the information is due at the County by May 27. Neil Rhoades stated that he will want to include Cedar Ridge, Merrimont, and Conwood. He will complete the forms and bring them to the next meeting.

Fire-EMS Contracts and Levy

Bob Shook read a letter from the County Auditor stating that our current 2.4 mil levy expires on December 31, 2005, but will continue to be collected in 2006. On April 8, Bob Shook contacted Troy Fire Chief John Denney and asked that he renew our contract for another three years at a 3% increase per year. He called Tipp City Manager Dave Collinsworth on April 11 and made the same request. He has not yet received replies.

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

REGULAR SESSION

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Page 3 of 3

Warren Davidson's Report

The Cingular Wireless contract expires soon. He asked Neil Rhoades if one cell phone is sufficient. A discussion about phones and radios followed. He will get together with Neil Rhoades and work on a plan.

Sue Campbell's Report

She and Neil Rhoades will attend a Storm Water Seminar on May 12 at The University of Dayton. The cost is \$45.00 per person.

Robert Shook's Report: No new business.

Payments

Robert Shook moved to approve and pay checks 16969 through 16990. Warren Davidson seconded the motion. Votes were: Robert J. Shook, Aye; Warren Davidson, Aye; Sue E. Campbell, Aye.

Adjournment

Due to the Township Hall being used as a polling place on the regular meeting date of May 3, 2005, the meeting has been moved up one day to Monday, May 2, 2005 at 11:00 a.m.

Robert J. Shook

Warren Davidson

Sue E. Campbell

Patricia M. Quillen, Clerk

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.