

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

REGULAR SESSION

Held: June 5, 2007

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The Board of Trustees of Concord Township convened in regular session from 9:30 A.M. to 11:10 A.M. in the Township Hall. Bill Whidden called the meeting to order with the following members present: Robert Shook, Sue Campbell, and William Whidden. Also present were Road Superintendent Neil Rhoades, Fiscal Officer Patricia Quillen, Miami County Sheriff Charles Cox, Doug Swallow from the Sheriff's Office, and Bill Henne of Henne & Associates. Bill Whidden led the Pledge of Allegiance.

Minutes: The Minutes of May 15, 2007 were read and approved without changes.

Guests: Doug Swallow and Sheriff Cox reviewed the Operation Flickering Light program the Sheriff's Office launched in March. There have been some recent increases in publicity and activity and the discussion centered on education, distribution, and installation. Robert Shook made a motion to purchase 200 of the light bulb bases at \$6.55 each for the Sheriff to distribute and install as needed. Notices will be sent out on the electronic newsletter and posted on the Concord Township web site. Sue Campbell seconded the motion. Votes were: William Whidden, Aye; Sue Campbell, Aye; Robert Shook, Aye. Bill Whidden thanked Sheriff Cox and Doug Swallow for coming out again to discuss the program.

Clerk's Report:

- The May 31, 2007 Receipt and Payment Registers and June 4 Fund Status Report were distributed
- The reconciled bank statement of May 31, 2007 was circulated for Trustee signatures
- The Time-Warner service agreement (\$119.65 per month for 12 months plus \$50.00 service fee) to see if service is even available at 1150 Horizon West Court was tabled.
- Purchase Order 10-2007 to Barrett Paving Materials in the amount of \$20,000.00 was presented. Neil Rhoades reported that a contract with Barrett would have the Township pay for the paving of the center of Conwood Drive while Finrock Construction paid for the pavement of the sides after the water and sewer installation. Bill Whidden moved to approve the purchase order and was seconded by Bob Shook. The roll was called: Sue Campbell - Aye; Bob Shook - Aye; Bill Whidden - Aye.
- Blanket Certificate 45-2007 in the amount of \$7,000.00 for various expenses related to the Motor Vehicle Fund was presented. Bob Shook moved its approval, seconded by Bill Whidden. Votes were: Bob Shook - Aye; Bill Whidden - Aye; Sue Campbell - Aye.

Communications: The Troy Fire Department report, Miami County Prosecutor's letter regarding a new statute, and the Miami County Engineer's Bridge Inspection Reports will be filed. No other items on the agenda required action.

Road Superintendent's Report:

Neil Rhoades

- Reported that a push mower had rolled off a trailer on May 24 and the car behind the Township vehicle struck the mower. An insurance claim for damages has been initiated by the driver of the car, Holly Tracel. The estimate to repair the mower was \$324.00, so he purchased a new mower for \$374.00.
- Reported on the driveway to the park at the site of the old Tourist Cabins, possibilities for a fence, fishing activity there, and the seeding of grass. He suggested three shelters be constructed there,

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similar to the one recently put up at the Covered Bridge Park

- Received the Miami County Engineer's Asphalt Paving estimate for 2007. He had included Barnhart Road and the driveway at the Tourist Cabins Park. The Engineer could not include the Thomas Cemetery driveway paving in the program because it is so narrow. Neil Rhoades will contract Wagner Paving, Patriot Paving, and others for estimates at the Cemetery. Purchase Order 11-2007 in the amount of \$50,000.00 to the Miami County Engineer was introduced and Bill Whidden moved its approval. Sue Campbell seconded and the roll was called: Bob Shook - Aye; Bill Whidden - Aye; Sue Campbell - Aye.
- Will be taking June 14 and 15 as vacation days.
- Bob Shook reported that a crumbling catch basin on Vista Ridge had been repaired.

Old Business:

Weeds:

- The letter to Marvel Owen (2630 Brookview Drive) was not deliverable. Neil Rhoades reported that the yard has been mown and, according to neighbor Cheryl Grigsby, is now on a schedule for mowing every other week.
- A complaint was received regarding three lots in Swailes Run owned by Ireland Homes. Pat Quillen reported that she had called Mrs. Cochran on May 30, but they had not been mown. Pat Quillen will follow up again.

Betty Carity Property (1705 North County Road 25-A): Bob Shook reviewed the copy of a letter Attorney Johnston had sent to Assistant Miami County Prosecutor Mark Altier requesting that the County file a foreclosure action.

Trustees:

Sue Campbell

- Reported on her activities regarding the flooding problems on Horseshoe Bend Road at State Route 55. She plans to set up a meeting with all parties affected by the tile;
- Went to the City of Troy Building Regulations department to discuss parking issues, City income tax, and Fire Department occupancy limits at the new building (1150 Horizon West Court). Bill Whidden suggested Architect Candy Goodall will work within the parameters set by the Trustees.

Bob Shook

- Stated that the radio tower at the present Township building will be dismantled by Scott Swink and the Amateur Radio Club;
- Reported that the Health District had sent a letter to Gerry and Margaret Bell of 20 Stonewood Road regarding their failed septic. They will be required to tap into the sanitary sewer there;
- Requested the Health District evaluate the blue house on Conwood Drive that has been vacant for some time.

Bill Whidden distributed copies of the proposal from Candace Goodall, Architect. The proposal was divided into several sections, but the fee proposals were separated into Interior Renovations (Proposal A) and Garage Addition and Remodeling (Proposal B). Bill Whidden asked the Trustees to consider having plans drawn for both sections at one time and suggested contracting with her for services both

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inside and out and specifying occupancy of at least 50. After a brief discussion, Bob Shook made a motion to enter into a contract with Candace Goodall for Fee Proposals A and B, as presented. Bill Whidden seconded the motion and the roll was called: Bill Whidden - Aye; Sue Campbell - Aye; Robert Shook - Aye. Bill Whidden will contact Candy Goodall.

New Business:

Trustees:

Sue Campbell

- Asked Neil Rhoades about snow plow procedures with cooperating with the County and City;
- Attended a Zoning Appeals meeting where Mike Bond of North County Road 25-A received a variance to the building set-back;
- Reported that the Miami Commissioners had amended the Miami County Zoning Resolution as it pertains to Accessory Buildings on a recommendation from the Zoning Commission;
- Asked if a date for the dedication of the Thomas Cemetery had been chosen. Bob Shook replied that it may be this autumn or even next year, depending on the work being done there. Sue Campbell was hoping to coordinate the historical marker ceremony with the cemetery, but will go ahead with plans for the sign dedication.

Bill Whidden - Thanked everyone for attending the City of Troy - Staunton Township - Concord Township meeting.

Bob Shook introduced Bill Henne who gave a presentation on signage for parks and the new building. He has done signs for the City of Piqua, the Miami County Park District, and other entities. He passed around a sample of his work. Bob Shook has called Troy City Schools Superintendent Tom Dunn to ask if art students would design a logo for Concord Township.

Guests: None

Payments: Bill Whidden moved to approve and pay checks 18326 through 18369. Bob Shook seconded. Votes were: William Whidden, Aye; Sue Campbell, Aye; Robert Shook, Aye.

Adjournment: The meeting was adjourned viva voce. The next meeting will be Tuesday, June 19, 2007 at 9:30 a.m. at the Township building.

William Whidden

Robert Shook

Sue Campbell

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.