

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

REGULAR SESSION

Held: September 4, 2007

Page 1 of 3

The Board of Trustees of Concord Township convened in regular session in the Township Hall. William Whidden called the meeting to order at 9:30 a.m. with the following members present: Robert Shook, Sue Campbell, and William Whidden. Also present were Road Superintendent Neil Rhoades and Fiscal Officer Patricia Quillen. Guests included Architect Candace Goodall and Bill Henne of Henne & Associates. Bill Whidden led the Pledge of Allegiance.

Minutes: Pat Quillen read the Minutes of August 21, 2007 and they were approved.

Guests: Deferred

Clerk's Report:

Pat Quillen

- Distributed the August 2007 Receipt and Payment Registers and the August 31, 2007 Fund Status Report;
- Circulated the reconciled Bank Statement of August 31, 2007 for Trustee signatures;
- Presented Purchase Order 18-2007 in the amount of \$9520.00 to Henne & Associates for signage design and manufacture. It was signed by the Trustees

Communications: The letter from Miami County Prosecutor Gary Nasal regarding amendments to the "Pay to Play" statute will be filed, as will the STAR Ohio Annual Report and the current issue of *Grassroots Clippings*. No other item listed on the agenda required action.

Road Superintendent:

Neil Rhoades:

- Reported that the County is ready to start paving Swailes Road
- Would like to install approximately 50 feet of split rail fence on both the north and south sides of the park at 1121 North County Road 25-A. Bob Shook offered to contact the car dealer on the south side to see if he would share the cost. Neil Rhoades will get estimates.

Old Business:

A. Name for park at 1121 North County Road 25-A:

Bill Whidden asked the Trustees for suggestion. Sue Campbell recommended "Concord Riverside Park". Bob Shook offered "Concord Township Barbee Memorial Park". After a brief discussion, Bill Whidden stated that he would prefer the name commemorating the Barbee family. He made a motion to call the park Concord Township Barbee Memorial Park and was seconded by Bob Shook. Votes were: Robert Shook, Aye; Sue Campbell, Nay; William Whidden, Aye.

At this point Bill Henne was brought into the discussion to finalize the logotype and text for the new signs. The sign for the new building will read "Concord Township"; the covered bridge will be "Concord Township Covered Bridge Park"; the park at 1121 North County Road 25-A will be "Concord Township Barbee Memorial Park", and the sign for Thomas Cemetery will be tabled until there is a resolution of right-of-way issues. A discussion of logo designs followed and it was agreed to delete "U.S.A.", "Est.", the ribbon banner, and leave "1807" below the picture of the bridge. Mr. Henne will get back with the Trustees when he has the final artwork done.

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

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Held: September 4, 2007

Page 2 of 3

- B. Candy Goodall circulated photographs she had taken of the garage and office areas of 1150 Horizon West Court. She distributed Building Valuation Data Sheets with costs per square foot. There was a discussion of cutting back the garage addition to 4,000 square feet (50 X 80) and eliminating the addition on the east side. Candy Goodall will ask for alternate bids for the east side addition just to see the cost estimates. She will prepare Construction Documents for public bids. Sue Campbell expressed reservations related to utility and insurance costs. Mrs. Goodall then reviewed the office plans and answered questions. Though she estimates \$59,000, some savings may come from not doing tile and a vanity in the restroom and having the concrete sidewalk work done by an outside contractor. She suggested a budget of \$65,000 to include a contingency. Bill Whidden asked for her estimate on timing. She will return in two weeks with the Construction Documents, at which time the Trustees will pick bid dates. She will hold a mandatory pre-bid meeting at the site, and establish the bid date. For this purpose a Special Meeting will be held on Wednesday, September 19, 2007 at 9:00 a.m. A meeting notice will be posted.
- C. Trustees:
Bill Whidden - None
Bob Shook - None
Sue Campbell
- Reported that the dedication of the Thomas Cemetery Historical Marker went well
 - Asked if there were any plans to lease the current Township Building and was advised that there are none now.

New Business:

Personnel

1. Bill Whidden reported that Neil Rhoades had taken Sam Bogart and Brandt Miller to lunch on Sam's last day. He made a motion that Neil be reimbursed \$23.25 for that gesture. Sue Campbell seconded the motion. Votes were: William Whidden, Aye; Sue Campbell, Aye; Robert Shook, Aye.
2. Bill Whidden reported that Brandt Miller will be staying on indefinitely and pursuing his CDL and needs to have his status more clearly defined. Past practice has given holiday pay to those "full time - part time" employees who work the day before a holiday and the day after a holiday, Bob Shook recommended that Brandt be moved up to "Full-time - Part time" (e.g., Tom Favorite) and be paid the same rate as Adam Swigart in 2006. Pat Quillen reported that the new rate of pay would be \$11.00 per hour. Bob Shook moved that Brandt Miller be classified as "Full time - Part time", be paid \$11.00 per hour, and be eligible for all Township insurance benefits, effective September 1, 2007. Bill Whidden seconded the motion and the vote was recorded. Votes were: Sue Campbell, Aye; Robert Shook, Aye; William Whidden, Aye.

Tax Rates

The Miami County Budget Commission rates of tax for the year 2007 were presented. Bill Whidden moved to approve the rates and was seconded by Bob Shook. Votes were: Robert Shook, Aye; William Whidden, Aye; Sue Campbell, Aye. The document will be returned to the Miami County Auditor today.

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
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Held: September 4, 2007

Page 3 of 3

Trustees

Bill Whidden - None

Sue Campbell reported that Howard Thomas requested copies of the Commendations from the State Representative read at the Historical Marker Dedication. No objection was raised to her sending them.

Bob Shook received a request for a donation to the Troy Historical Society for playing cards they are developing with Miami County Historical sites pictured. Bob Shook cautioned against donations from public funds. Bill Whidden echoed that sentiment and suggested personal donations.

Guests: None

Payments: Bill Whidden made a motion to approve and pay checks 18522 through 18562 and was seconded by Bob Shook. Votes were: Robert Shook, Aye; William Whidden, Aye; Sue Campbell, Aye.

Adjournment: No further business was presented and the meeting adjourned viva voce at 11:37 a.m. The next regular meeting will be held on Tuesday, September 18, 2007 at 9:30 a.m. at the Township Building. A special meeting will follow the next day, Wednesday, September 19, 2007 at 9:00 a.m. in the Township Building to discuss the renovation of 1150 Horizon West Court.

William Whidden

Sue Campbell

Robert Shook

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.