

**MINUTES**  
**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**SPECIAL SESSION**

Held: September 19, 2007

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The Board of Trustees of Concord Township convened in special session in the Township Building. William Whidden called the meeting to order at 9:12 a.m. and led the Pledge of Allegiance. Trustees Bill Whidden and Sue Campbell were present. Robert Shook was absent due to the death of his brother. Also present were Fiscal Officer Patricia Quillen, Road Superintendent Neil Rhoades, Architect Candace Goodall, and Doug Page from the Dayton Daily News.

**Guest: Candace Goodall, Architect**

Bill Whidden welcomed Candy Goodall who displayed her office alteration floor plan, door and hardware schedules, room finishes schedule, and existing condition floor plans. She reviewed each and answered questions regarding interior alterations, heating, night lights and existing lighting, and other general matters. She presented a draft timetable for issuing for bid, advertising, a mandatory pre-bid meeting, and a due date for bids. She reviewed a sample "Bidding and General Requirements" book that she is finalizing.

Mrs. Goodall stated that the Trustees will need to pass a Resolution to authorize the project going out for bids prior to the advertising. She has separated the project into two sections and identified them as:

- #20720-A Interior Office Alterations
- #20720-B Garage Addition and Remodeling

Bill Whidden stated that any decisions will be deferred until Bob Shook has a chance to look at the plans.

**Adjournment:** The meeting adjourned at 10:11 a.m. The next meeting will be Tuesday, October 2, 2007 at 9:30 a.m.

ABSENT

\_\_\_\_\_  
Robert Shook

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Sue Campbell

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William Whidden

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Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.