

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

REGULAR SESSION

Held: October 2, 2007

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The Board of Trustees of Concord Township convened in regular session at 9:30 A.M. in the Township Hall. William Whidden called the meeting to order with the following members present: Robert Shook, Sue Campbell, and Bill Whidden. Also present were Road Superintendent Neil Rhoades, Fiscal Officer Patricia Quillen, Bill Henne of Henne & Associates, Dana Babcock from Southeastern Equipment, and Mychel Crider of 1142 Washington Road.

Minutes: Pat Quillen read the Minutes of September 18, 2007. A typographical error in the meeting start time was corrected. She then read the Minutes of September 19, 2007. Both documents were then approved.

Guests:

- Dana Babcock thanked the Trustees for their recent purchase of the backhoe and reported that Southeastern Equipment may soon be opening a facility in Troy.
- Bill Henne brought the most recent designs for the logotype and reported that production time is estimated at 4 to 6 weeks. He provided dimensions of all signs. At the end of the meeting, the Trustees will go outside to select the final one.
- Mychel Crider asked if when the staff picks up dead canines on the road that they take them by the Animal Shelter to be scanned for a microchip. Neil Rhoades stated that he most often picks up wild animals that have been killed, but that he would comply with her request on domesticated animals.

Clerk's Report:

- The September 2007 Payment and Receipt Registers and the October 1, 2007 Fund Status Report were distributed.
- The third quarter (September 30) Revenue Status and Appropriation Status Reports were distributed.
- The Reconciled Bank Statement of September 30, 2007 was circulated for Trustee signatures.
- An Estate Tax Notice in the amount of \$74,678.37 was received from the Estate of Helen Updike. The funds will probably be sent by the Auditor in February or March.

Communications: The Miami County Zoning Appeals approval to add another picnic shelter (to the two already permitted) and signage at Barbee Memorial Park will be filed, as will the Bureau of Motor Vehicles report. No other item on the agenda required action.

Road Superintendent's Report:

Neil Rhoades

- Terry Asphalt submitted a quote to micro surface Woodstock Court for \$9,920.00. William Whidden moved to accept the quote and go forward with the project. Bob Shook seconded and the vote was recorded: Bob Shook - Aye; Bill Whidden - Aye; Sue Campbell - Aye. Purchase Order 19-2007 for \$10,000.00 was presented and signed by the Trustees. Neil Rhoades reported that it would cost extra to have Terry Asphalt use black aggregate instead of gray which would fade after a while. He estimated the additional cost to be around \$600.00. Bill Whidden expressed his preference for the darker pavement and was supported by Bob Shook and Sue Campbell. The additional \$600.00 would be paid from a blanket certificate previously executed.
- Reported that Barnhart Road and the drive at Barbee Park have been paved and he and the staff are presently berming them with limestone.
- Asked the Trustees if they want to order picnic tables for the Barbee Park shelters now. Bill Whidden suggested that six be purchased and buying now may result in an end-of-season discount. Neil Rhoades asked about trash cans, too. Bill Whidden made a motion to purchase 6 picnic tables

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and three matching trash receptacles. Discussion: The idea of a Port-O-John and an aesthetic cover shed was discussed. Neil Rhoades will check with the Health Department regarding the issue and recommendations for placement. Sue Campbell will contact Sarah Hippensteel of the Miami Conservancy District for her input. Bob Shook seconded the motion and the roll was called: Bill Whidden - Aye; Sue Campbell - Aye; Bob Shook - Aye.

- Reported that someone had filled in a ditch on Forest Hill Road for access to a farm field without a County permit. Neil Rhoades will follow up with the County Engineer and Sue Campbell offered to call Dick Brinkman regarding the matter.
- Will be taking vacation days on October 18 and 19.

Old Business:

A. Resolution 13-2007 to Authorize Bidding on the Renovation of 1150 Horizon West Court was read. In the discussion, Sue Campbell asked how many more steps would follow before the opening of the bids. Bill Whidden reviewed the timetable and stated that the proposed legal advertisement states that the Trustees reserve the right to reject any and all bids. With that, the Resolution passed unanimously by signature on the document

B. Trustees

Bill Whidden reported on his quotes for loans to renovate 1150 Horizon West Court

Main Source Bank: 4.51% fixed for 10 years

Minster Bank: 4.57% adjusted annually, 5.03% adjusted every 3 years, 5.28% adjusted every 5 years

Unity Bank: No reply yet

Bill Whidden reported that these loan rates are extremely favorable, due in part to the Township's tax exempt status. Since they are lower than the current rate of interest on the Township investment at STAR Ohio, he asked the Trustees to consider applying for a loan that would recoup the original outlay for the building and paying back the entire cost over a long period of time. Bob Shook is awaiting a loan quote from U.S. Bank and Bill Whidden stated that the issue will be discussed more fully as the bidding process moves along.

Sue Campbell asked about the Miami Valley Metro Consortium draft legislative proposal she had received. Bob Shook replied that this is a product of Grassroots Dayton, a group headed by Mike Robinette, former director of the Miami Valley Regional Planning Commission. It is not an official organization and the State of Ohio recognizes MVRPC.

Bob Shook - None

New Business:

A. Resolution 13-2007 A Revised Public Records Policy was presented. It was modeled after a draft prepared by Ohio Attorney General Marc Dann and is mandated by House Bill 9. Bill Whidden moved to adopt the Resolution and designate Pat Quillen as the Elected Official to attend the required three-hour H.B.9 Public Records training. Bob Shook seconded and the roll was called: Sue Campbell - Aye; Bob Shook - Aye; Bill Whidden - Aye.

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B. Trustees:

Bill Whidden - None

Sue Campbell

- Attended the Middle Great Miami Watershed Alliance meeting and reported that Monroe Township is marking storm drains with a "no waste" stencil. She would like to pursue a similar project here which would count toward Storm Water II requirements. Bill Whidden suggested the project might be done during times that are less busy for the staff.
- Reported on the Rain Garden and pervious cement display she saw at the Fairgrounds. Neil Rhoades stated that Dick Wagar of the Miami County Engineer's Office was in charge of the display and Bob Shook will call him about it.

Bob Shook - None

Payments: Bill Whidden made a motion to approve and pay checks 18580 through 18616. Bob Shook seconded and the vote was recorded: Bob Shook - Aye; Bill Whidden - Aye; Sue Campbell - Aye.

Adjournment: The meeting moved outdoors to allow Bill Henne to show the larger logotypes against the trucks. The meeting adjourned informally at approximately 10:50 a.m. The next meeting will be held on Tuesday, October 16, 2007 at 9:30 a.m. in the Township Building.

Robert Shook

Sue Campbell

William Whidden

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.