

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

REGULAR SESSION

Held: April 15, 2008

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The Board of Trustees of Concord Township convened in regular session at 9:30 a.m. in the Township Hall. Bill Whidden called the meeting to order with the following members present: Robert Shook, Sue Campbell, and Bill Whidden. Also present were Road Superintendent Neil Rhoades and Fiscal Officer Patricia Quillen. Visitors Gregg Brookhart, P.E.,P.S., Paul Johnson arrived later in the meeting. Bill Whidden led the Pledge of Allegiance.

Minutes: Pat Quillen read the Minutes of April 1, 2008 and they were approved.

Guests: None

Clerk's Report:

Pat Quillen

- Distributed copies of the April Receipt and Payment Registers and the April 14, 2008 Fund Status Report
- Circulated the March 31, 2008 reconciled bank statement for Trustee signatures
- Requested formal approval of a Change Order to Westerheide Developers for 1150 Horizon West Court:

| | |
|---|---------------|
| Exterior window glazing | \$1650.00 |
| Install new window caulking | 980.00 |
| Furnish and install aluminum guard rail at north edge of platform | <u>435.00</u> |
| Total | \$3065.00 |

Bill Whidden moved that the Change Order be approved and was seconded by Bob Shook. The roll was called: Bill Whidden - Aye; Sue Campbell - Aye; Bob Shook - Aye. The documents were signed by Bill Whidden and will be returned to Architect Candy Goodall.

- Reported that the current Fire/EMS Levy is effective for 2006, 2007, and 2008, to be collected in 2007, 2008, and 2009. The issue of placing it on the ballot will be addressed in January.
- Presented checks 18966 through 18989. Bill Whidden moved to approve and pay them. Bob Shook seconded and the vote was recorded: Sue Campbell - Aye; Bob Shook - Aye; Bill Whidden - Aye.

Communications: The Troy and Tipp City Fire Department reports will be filed. The e-mails will be filed in the correspondence folder. The Miami County Planning & Zoning notice of the adoption of the Large Lot Development Rules was reviewed. The newsletters did not require action.

Road Superintendent's Report:

Neil Rhoades

- Received an estimate of \$566.51 from Western Ohio Fence for more than 200 feet of split rail fence to be installed at Barbee Park. All Trustees were in agreement with the plan and price.
- Reported that B&D (Bill Gearhart) can provide Port-O-Jons at Barbee and Eldean Parks at a fee of \$75.00 each per month. Neil recommended construction of a fence around the Port-O-Johns to deter vandalism or theft. Sue Campbell asked that Neil Rhoades determine who is liable for theft or destruction of leased items. He will advise later.
- Will post a sign with the open hours at Barbee Park
- Displayed a map of the Township prepared by the Miami County Auditor's Office
- Reported that the renovations at 1150 Horizon West Court are going well. He had a final walk-through of the office with Westerheide yesterday. The garage is nearing completion.

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Old Business:

Trustees:

Bill Whidden distributed copies of the draft program for the dedication of the new building. He reviewed the plans for the preview event on Friday, May 2 from 3:00 to 5:00 and the ribbon cutting and dedication on Saturday, May 3. After consideration, he decided against having food and drink at either event.

Bob Shook

- Circulated a draft of permanent Concord Township brochure he is developing
- Reported that he had asked the architect and each of the contractors for \$150.00 donations to help defray the cost of the advertisements for the open house

Sue Campbell asked if a moving date had been set. Neil Rhoades replied that it will depend on OVIS and their installation of telephone and data lines. Bill Whidden stated that he would like to have the first meeting in May at Horizon West Court.

New Business: None

Guests: Gregg Brookhart, P.E., P.S. and Paul Johnson from the Miami County Engineer's Office attended the meeting to discuss the drainage issues on North Forest Hill Road. Bill Whidden reviewed some past history and asked Messrs. Brookhart and Johnson to expound on their projects and experiences. Bill Whidden asked that Sue Campbell contact property owners for an evening meeting in the next 30 to 45 days.

Adjournment: At 11:21 a.m., Bob Shook made a motion for adjournment which was supported by Bill Whidden. The roll was called: Bob Shook - Aye; Bill Whidden - Aye; Sue Campbell - Aye. The next meeting will be held on Tuesday, May 6, 2008 at 9:30 a.m. at the Township Building at 1150 Horizon West Court.

Robert Shook

Sue Campbell

William Whidden

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.