

# MINUTES

## CONCORD TOWNSHIP BOARD OF TRUSTEES

### REGULAR SESSION

Held: June 17, 2008

Page 1 of 3

The Board of Trustees of Concord Township convened in regular session at 9:30 a.m. in the Township Hall. Bill Whidden called the meeting to order with the following members present: Robert Shook, Sue Campbell, and Bill Whidden. Also present were Road Superintendent Neil Rhoades, Fiscal Officer Pat Quillen, and Bob Phillips of 2610 Amberly Court.

**Minutes:** Bob Shook made a motion to dispense with a reading of the June 3, 2008 Meeting Minutes and approve them as distributed. Bill Whidden seconded the motion and the roll was called: Sue Campbell - Nay; Bill Whidden - Aye; Bob Shook - Aye.

**Guest Comments:** Bob Phillips stated he was sorry to have missed the opening of Barbee Memorial Park on June 6.

#### **Clerk's Report:**

Pat Quillen

- Distributed copies of the June Receipt and Payment Registers and the June 16, 2008 Fund Status Report
- Received a Notice of Estate Tax from Byron E. Hicks in the amount of \$19,416.13
- Presented Double Jay Construction Change Order No. 2. The work includes painting and capping the existing exterior bumper posts, installation of two interior hose bibs, repairs to existing metal roof valley, and fix the existing photocell for a total of \$2416.00. Bill Whidden made a motion to accept the Change Order and was seconded by Bob Shook. Votes were: William Whidden, Aye; Robert Shook, Aye; Sue Campbell, Aye.

**Communications:** The Troy Fire Department report for May, 2008 will be filed, as will the Choice One Engineering plans for the Lytle Road Utility Extension, the Grassroots Clippings, and the e-mails. Bob Shook took the SRW Environmental Services Monitoring Plan for the petroleum underground storage issue at 2678 State Route 718 and will call SRW for any clarifications. The other items on the agenda did not require action.

#### **Road Superintendent's Report:**

Neil Rhoades:

- Needs to turn in his road program to the County for inclusion in the 2008 asphalt paving bid. He would like to do all of Marby Drive, the south end of Shenandoah Drive, and Walnut Ridge Drive from Monroe-Concord Road to Trailway Drive. He estimates this work to run approximately \$45,000. Perhaps Lytle Road can be done next year. This year, he would also like to pave the parking lot and drive around the building on Horizon West Court. That work will have to be done by a private contractor and he will call for bids from local contractors. He reported that most roads are in good shape, but he will develop a list for microsurfacing. Bob Shook made a motion to pave the three roads described and the areas around the building. Bill Whidden seconded the motion and the roll was called: Bob Shook - Aye; Sue Campbell - Aye; Bill Whidden - Aye.
- Reported that Bruns is presently doing the repair work around the windows. It was discovered that the band near the top of the office exterior is also experiencing problems. Bob Shook made a motion to have the workers modify the band and reapply the surface and paint while they are still here. Bill Whidden seconded and the vote was recorded: Sue Campbell - Aye; Bill Whidden - Aye; Bob

# MINUTES

## CONCORD TOWNSHIP BOARD OF TRUSTEES

### REGULAR SESSION

Held: June 17, 2008

Page 2 of 3

Shook - Aye. Neil Rhoades will contact Mr. Wigger at Bruns for an estimate and give authorization.

- Reported that Sam Bogart had started work for the summer yesterday.
- Bob Shook asked that Neil Rhoades to post a sign with hours of operation at Barbee Memorial Park, similar to the one in place at the Eldean Covered Bridge Park.

#### **Old Business:**

A. 2009 Tax Budget: Bill Whidden conducted the Public Hearing. There were no comments. Final adoption will be held on July 1.

#### **B. Trustees:**

Bob Shook

- Will be preparing a grant application to the Ohio Department of Natural Resources for the Carity property at 1705 North County Road 25-A. He is waiting for a return call from Attorney Robert Johnston about the case.
- Is finalizing the Thomas Cemetery plans and will keep the Board advised. He has tentatively set September 20 for the event and is consulting with Mike Jackson, the American Legion, and others.
- Asked that Pat Quillen have the web site updated with photographs of the new building and Barbee Memorial Park.

Sue Campbell

- Talked with Ron Jackson, a property owner on North Forest Hill Road. Whereas he is not opposed to widening the ditches there, he wants to be sure that others are on board with the plan before he commits.
- Will host the Middle Great Miami Watershed Alliance meeting here this afternoon
- Inquired about the date and time of the City of Troy-Staunton Township-Concord Township meeting. Pat Quillen replied that June 30 is the date, but she has not heard the time. She will advise the Trustees when the time is set.

Bill Whidden received a call from Dick Brinkman after an unusually heavy rain and he brought up the damaged culvert. Neil Rhoades agreed that the culvert is damaged, but is not obstructed. Bill Whidden asked Mr. Brinkman if he had ever written a letter to the Commissioners as was discussed on March 18, 2008. Mr. Brinkman replied that he had not.

#### **New Business:**

A. Letterhead: Pat Quillen displayed three samples of letterhead designed by Henne & Associates. She expressed her preference for the most plain and the Trustees agreed. She will order one box.

#### **B. Trustees:**

Sue Campbell

- Received a call from Carol Baer who has a property on Country Side Drive South. She has some brush that overhangs the roadway and wants to know if the Township is responsible for trimming. Neil Rhoades will call her to evaluate the situation.
- Received a call from Steve Fote of 1301 Spruce Street who complained about barking dogs. Bill

# MINUTES

## CONCORD TOWNSHIP BOARD OF TRUSTEES

### REGULAR SESSION

Held: June 17, 2008

Page 3 of 3

Whidden reviewed the events surrounding the amplified noise ordinance passed in March, 2007. At that time, Prosecutor Gary Nasal had suggested an ordinance to cover this issue, but that Sue Campbell had expressed her reluctance to include that matter. Bill Whidden will call Gary Nasal for guidance and will bring the issue back for discussion.

Bill Whidden - None

Bob Shook:

- Recently discovered that his motor vehicle was registered with the City of Troy's Taxing District Number. He will prepare a news release urging residents of the unincorporated sections of Concord Township to be sure Taxing District 5567 is reflected on their registrations to avoid the \$10.00 per license fee for the new Adams Street Bridge and to be sure that Concord Township receives the taxes that are due. Pat Quillen will send an electronic message and have the information posted to the web site.
- Asked that Pat Quillen submit an agenda item to Sue Knight for the Troy City-Concord Township-Staunton Township meeting. He wants to discuss dual jurisdiction roads, especially McKaig Road.

**Guests:** None

**Payments:** Bill Whidden made a motion to approve and pay checks 19177 through 19197. Bob Shook seconded and the vote was taken: Bill Whidden - Aye; Bob Shook - Aye; Sue Campbell - Aye.

**Adjournment:** No further business was presented and the meeting was adjourned at 10:20 a.m. The next meeting will be held on Tuesday, July 1, 2008 at 9:30 a.m. at the Township Building at 1150 Horizon West Court.

---

Robert Shook

---

Sue Campbell

---

William Whidden

---

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.