

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

REGULAR SESSION

Held: January 20, 2009

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The Board of Trustees of Concord Township convened in regular session at 10:30 A.M. in the Township Building. Bill Whidden called the meeting to order with the following members present: Robert Shook, Sue Campbell, and Bill Whidden. Also present were Road Superintendent Neil Rhoades and Fiscal Officer Patricia Quillen. Bill Whidden led the Pledge of Allegiance.

Minutes: Pat Quillen read the Minutes of the meeting of January 6, 2009. The Minutes were approved and signed by Messrs. Shook and Whidden.

Guest Comments: None

Fiscal Officer's Report: Pat Quillen distributed the January Receipt and Payment Registers and the January 19, 2009 Fund Status Report. Bill Whidden noted that the FEMA money for the September 14, 2008 wind storm damage had been received.

Communications: The following items will be filed: Tipp City Fire Department Incident Run Log for 2008, the Harmony Systems Certificate of Insurance on 2678 State Route 718 (with a copy to OTARMA), and the January Grassroots Clippings. Sue Campbell took the Ohio EPA notice of Storm Water Programs Certification Training Events. The newsletters, privacy policy statement, and other training information items were circulated but not retained.

Road Superintendent's Report:

Neil Rhoades

- Has collected 70 Christmas trees as of this morning and is still receiving calls.
- Needs a new welder to replace the one purchased in 1965 and a heavier floor jack. Bill Whidden asked how much he anticipated the items would cost and Neil replied that the welder would be between \$2000 and \$2500 and the floor jack would be approximately \$300. Bill Whidden made a motion to have Neil Rhoades use his best judgment and purchase items at a cost to not exceed \$5000.00. Bob Shook seconded the motion and the roll was called: Sue Campbell - Aye; Bill Whidden - Aye; Bob Shook - Aye.
- Reported that the new building provides a work environment that is so much better than the old building in terms of washing the equipment inside, much more space, and improved lighting.
- Stated that salt supplies are adequate now and that the County received another shipment.
- Offered the Assistant Road Superintendent position to Brandt Miller. He accepted and seemed very pleased.

Old Business:

Trustees:

Sue Campbell reported that she and Neil Rhoades had met with officials of the Miami County Engineer's Office regarding the culverts on North Forest Hill Road. Since there are no wide ditches there, she said they had suggested that the present culverts be examined and resized a little larger, but not so much as they would if a better ditch system were in place. Sue Campbell recommended that the culverts be resized before new pavement is applied, which may be several years from now. Neil Rhoades stated that one needs to be replaced soon. Bob Shook suggested landowners downstream be notified when the replacements are installed. Sue Campbell asked that a written request to the Miami County Engineer's Office be drafted for the culvert assessment. Pat Quillen will prepare a letter. [Neil Rhoades called Chief Deputy Engineer Gregg Brookhart on January 23, 2009 and was advised that no written request is needed. Their office will do the evaluation later this year in the course of their

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activities.]

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Bill Whidden - None

Bob Shook

- Contacted SRW Environmental regarding the December 2, 2008 letter from the Ohio Bureau of Underground Storage Tank Regulations requesting additional information. SRW advised that they are on top of all aspects of the monitoring plan and regulations and will contact Bob Shook as needed.
- Presented sample Resolutions to implement the new Junk Motor Vehicles law. He will develop some language to formalize the provisions for Concord Township.
- Talked with Chief Deputy Engineer Gregg Brookhart regarding subdivision storm water issues. He advised that his first contact concerning the problem on Fox Run was in August of 2008.

New Business:

- A. Miami County Board of Elections Facility Use Agreement: The dates of May 5, August 4, and November 3 pose no problems. The form will be completed and returned to the Board of Elections.
- B. City of Troy Fireworks: Bill Whidden asked for some background on Concord Township's past practice of contributing to the July 4 display. Bob Shook stated that the \$3000.00 was seen as approximately \$1.00 per household. Sue Campbell said that the Township residents do attend the fireworks. With no further discussion, Sue Campbell made a motion to contribute \$3000.00 to the City of Troy for the July 4 Fireworks. Bill Whidden seconded and the roll was called: Bill Whidden - Aye; Bob Shook - Aye; Sue Campbell - Aye.
- C. Resolution 2009-02 to establish the Distribution of Interest Income was sponsored by Bill Whidden and seconded by Bob Shook. Pat Quillen stated that text had been inserted to make this policy effective until altered by a subsequent Board. The votes were recorded: Bob Shook - Aye; Sue Campbell - Aye; Bill Whidden - Aye.
- D. Trustees:
Bill Whidden - None

Bob Shook:

- Has been working with the Ohio Historical Society to have the Thomas Cemetery entered into the National Register of Historic Places. Professional preparation of the documents and photography has been recommended and Bob Shook was referred to Scott Trostel who has experience with these projects. Mr. Trostel has requested a fee of \$700 to \$1000. Bob Shook made a motion to contract with Mr. Trostel at a cost to not exceed \$1500 which would include the required photography. Bill Whidden seconded and the roll was called: Sue Campbell - Aye; Bill Whidden - Aye; Bob Shook - Aye. Bob Shook will ask Mr. Trostel to attend a meeting and discuss the process.
- Left a copy of the Miami Valley Regional Planning Commission Phase I Land Use Plan for review.

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- Brought the MVRPC Bicycle Path Program for review.

Sue Campbell - None

Guest Comments: Bob Phillips of 2610 Amberly Court asked if notifications to neighbors of culvert replacements are required and Bob Shook replied that they are not.

Payments: Bill Whidden made a motion to approve and pay checks 19614 through 19634 and was seconded by Bob Shook. All members voted in favor.

Adjournment: At 11:20 a.m. Bill Whidden made a motion for adjournment and was seconded by Bob Shook. Votes were: Bill Whidden, Aye; Robert Shook, Aye; Sue Campbell, Aye. The next meeting will be held on Tuesday, February 3, 2009 at 10:30 a.m. at the Concord Township Building on Horizon West Court.

Robert Shook

Sue Campbell

Bill Whidden

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.