

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

REGULAR SESSION

Held: January 3, 2006

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The Board of Trustees of Concord Township convened in regular session from 11:00 A.M. to 12:15 P.M. in the Township Hall. Clerk Pat Quillen called the meeting to order and led the Pledge of Allegiance. The roll was called with the following members present: Robert I Shook, Sue E Campbell, and William B. Whidden. Also present were Road Superintendent Neil Rhoades, Clerk Patricia Quillen, Miami County Sheriff's Deputy Eric LaChey, and Sarah Werling.

Oaths of Office: Pat Quillen administered the Oath of Office to Robert Shook, Sue Campbell, and William Whidden.

2006 Chairman: Pat Quillen called for nominations for Chairman in 2006. William Whidden nominated Sue Campbell. Robert Shook seconded the nomination and the roll was called. Votes were: Robert J. Shook, Aye; Sue E. Campbell, Aye; William B. Whidden, Aye.

Vice Chairman: Sue Campbell called for nominations for Vice Chairman. Bob Shook nominated Bill Whidden. Bill Whidden seconded the nomination and the roll was called. Votes were: William B. Whidden, Aye; Robert J. Shook, Aye; Sue E. Campbell, Aye.

Minutes: The Minutes of December 30, 2005 were read and no changes were made.

Guests: Deputy LaChey asked if the Trustees had any complaints, concerns, or comments that he could relay to Sheriff Cox. None were noted and Sue Campbell thanked him for coming.

Clerk's Report:

- The Ohio Township Association Risk Management Authority (OTARMA) Public Officials Bonds (in the amount of \$10,000.00) were ready to be signed. The Trustees' signatures were witnessed by Neil Rhoades and Pat Quillen. The bonds will be mailed without delay.
- A new signature card from Peoples Savings Bank was signed by the Trustees and Clerk.
- The Fund Status report as of December 31, 2005 was distributed.
- The December 31, 2005 Inventory Report was approved and will be taken to the County Engineer by Neil Rhoades.
- Bob Shook moved to approve the Uniform Accounting Network (UAN) Temporary Payroll Appropriations in the amount of \$99,999.99. Bill Whidden seconded and the roll was called: Sue Campbell - aye; Robert Shook - aye; William Whidden - aye.

Communications: The January, 2006 edition of *Grassroots Clippings* was copied and distributed.

Road Superintendent: Neil Rhoades reported that the asphalt ramp at Roy Hacker's driveway on Woodstock Court has not been removed. Neither Mr. nor Mrs. Hacker has attended a Township meeting as they stated they would. It was decided that a letter should be sent to them with a compliance date indicated. Sue Campbell will draft the same.

Old Business

Robert Shook: New Building: Bob Shook made a motion to execute a Real Estate Option to Purchase the building at 1770 North County Road 25-A in the amount of \$470,000.00 with \$1,000.00 earnest money for a period of 90 days. He recommended an environmental study be done in that period. Bill Whidden seconded the motion.

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Discussion: Sue Campbell questioned whether the Township should enter into the contract at all. She stated that a new structure could be built for almost the same money and suggested that new construction be investigated before making a commitment. She expressed concerns about moving to the northern part of the Township with regard to travel time, traffic, not having the Township Building in a central location, and the need for flood insurance with its proximity to the river.

Bill Whidden stated that the flood insurance is \$770.00 per year now and is based on Federally backed mortgages. The 90 days on the Option would allow time to look at the situation and plan. He felt comfortable signing the Agreement and estimates that an EPA exam would be less than \$2000.

Bob Shook believes that the neighbors here would be opposed to commercial construction on this land. There is no water nor sanitary sewer and it would be difficult to pass OSHA and EPA requirements here. A discussion of recent anti-development activity followed. Bob Shook offered to contact Peoples, US Bank, and Fifth Third for rates to compare to the Ohio Township Association rate. The roll was called: Votes were: Robert J. Shook, Aye; Sue E. Campbell, No; William B. Whidden, Aye.

Bill Whidden - None

Sue Campbell - None

NEW BUSINESS

Committee Assignments

Sue Campbell distributed copies of her proposed 2006 appointments. The Trustees were in agreement except where noted by a roll call vote.

- Miami County Council: Sue Campbell, representative; William Whidden alternate.
- Miami Valley Regional Planning Commission: Sue Campbell suggested Bill Whidden be the representative. Bob Shook stated his objection, citing his own current position on the Executive Committee and possible Chairmanship in the near future. Bill Whidden concurred. Bob Shook made a motion to continue as Representative to the Miami County Council and have Bill Whidden be the Alternate. Bill Whidden seconded the motion and the roll was called: William Whidden - Aye; Sue Campbell - No; Bob Shook - Aye.
- Storm Water II: After some discussion, Bob Shook accepted the appointment as co-chair with Bill Whidden.
- Correspondence: Bob Shook will be the primary responder to e-mails and may prepare a synopsis of meetings for the Troy Daily News; Bill Whidden will be the alternate.
- Building Project: Bob Shook will head the project to relocate or build, and Sue Campbell will be the alternate.
- Employee Contact: Sue Campbell will be the primary contact for employees and road issues. William Whidden will be secondary.
- Soil & Water Conservation/Farm-Related issues: Bob Shook will be primary, Bill Whidden secondary.
- Fire Contracts negotiations: Bill Whidden primary, Bob Shook secondary
- Insurance: Bill Whidden primary, Bob Shook alternate.

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Meeting Day, Time, and Holiday Schedule: Bob Shook made a motion to continue having the meetings on the first and third Tuesdays of each month at 11:00 a.m. and following the County's Holiday Schedule. Bill Whidden seconded the motion. Discussion: Bill Whidden asked why Tuesday instead of Monday and the reply was that many holidays fall on Monday, causing meeting changes and that the Clerk would have to work on Sunday to prepare for a Monday meeting. Sue Campbell requested a return to evening meetings so citizens could attend. With that the roll was called. Votes were: William B Whidden, Aye; Sue E Campbell, No; Robert J Shook, Aye.

2006 Mileage Rate: Sue Campbell made a motion to reimburse mileage at the 2006 Federal Rate, currently \$.445 per mile. Bill Whidden seconded the motion. Votes were: Robert J. Shook, Aye; Sue E. Campbell, Aye; William B. Whidden, Aye.

Travel and Meeting Expenses: Bob Shook moved to continue the Township's policy of reimbursing up to \$1,000.00 for elected officials and authorized employees to attend seminars and conferences. Bill Whidden seconded the motion. Discussion: Sue Campbell distributed a report on the costs of attending both OTA conferences and the National Town & Townships Conference in Washington, D.C. and requested the amount be increased to \$3,000.00. Bill Whidden responded that conferences could be discussed individually and that authorizations for attendance and expenses could be addressed on an as-needed basis. He believes that a limited amount promotes individual accountability. The roll was called: Votes were: William B. Whidden, Aye; Robert J. Shook, Aye; Sue E. Campbell, No.

Health Insurance Reimbursement: Bob Shook made a motion to continue the reimbursement program for health insurance premiums, not to exceed \$5,000.00 and the Township Group Life Insurance for all employees, including elected officials. Votes were: Sue E. Campbell, Aye; William B. Whidden, Aye; Robert J. Shook, Aye.

Guests: None

Payments: Bill Whidden moved to approve and pay January payroll checks 17444 through 17447. Sue Campbell seconded and the roll was called. Votes were: Robert J. Shook, Aye; Sue E. Campbell, Aye; William B. Whidden, Aye.

The meeting was adjourned till January 17, 2006 at 11:00 A.M. at the Township Hall.

Robert J. Shook

Sue E. Campbell

William B. Whidden

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.