

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

REGULAR SESSION

Held: January 17, 2006

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The Board of Trustees of Concord Township convened in regular session from 11:00 A.M. to 12:54 P.M. in the Township Hall. Sue Campbell called the meeting to order with the following members and visitors present: Trustees Robert J Shook, Sue E Campbell, and William Whidden, Clerk Patricia Quillen, Road Superintendent Neil Rhoades, and Bob Hine of 1770 North County Road 25-A, Troy. Sue Campbell led the Pledge of Allegiance.

Minutes: Pat Quillen read the Minutes of January 3, 2006 and noted one error. The Minutes stand as corrected.

Guest: Bob Hine, owner of the building at 1770 North County Road 25-A attended to answer any questions regarding the sale of his building. He stated that he would be willing to wait up to four to six weeks for Concord Township to investigate other options of construction or purchase. Bill Whidden suggested the Board move forward with the process. Sue Campbell stated that a list of needs should be drafted and also said that special meetings are not a problem for her. Bob Shook suggested splitting up the duties between the Trustees. He offered to call Bill Treasure for an environmental study of the site and can also follow up with the financing issues. Sue Campbell will investigate the improvement of our current facility and/or new building at this location. Bill Whidden can offer input on financing when information comes in. Bill Whidden stated that a new appraisal may not be necessary since a recent one is available. Appraisal language can be drafted into a contract, if needed. Bob Hine left with the thanks of the Board.

Clerk's Report:

- December 31, 2005 reconciled Bank Statement was circulated for Trustee signatures
- January Receipt and Payment Registers and Fund Status Report distributed
- Resolution 01-2006 to define the distribution of interest income was presented. Bill Whidden moved to adopt the Resolution and was seconded by Bob Shook. The Resolution passed unanimously, as shown by Trustee signatures.
- Resolution 02-2006 to establish the 2006 Temporary Appropriations was presented. Bob Shook moved to accept the Resolution and was seconded by Bill Whidden. The Resolution passed unanimously, as shown by Trustee signatures.
- Blanket Certificates 1-2006 through 44-2006 were to encumber for ordinary expenditures were presented. Sue Campbell moved to approve the Blanket Certificates and the motion was seconded by Bill Whidden. Votes were: Robert J Shook, Aye; Sue E Campbell, Aye; William B Whidden, Aye.
- Web Site Report: Clerk Pat Quillen met with Matthew Black of Gunmetal Web Design on January 10 and outlined his proposal. If he can keep the site as it was set by Warren Davidson, he will drop his one-time development fee from \$900 to \$500.00. This includes the \$100.00 annual host fee. He offers 12 hours of service per year at a rate of \$50.00 per month. Additional time can be had at the hourly rate of \$50.00, broken down into 30 minute increments. Bill Whidden moved to accept the offer at \$500.00 plus \$50.00 per month for basic maintenance service. Bob Shook seconded. Mr. Black will be invited to attend a meeting in the near future. Votes were: Robert J Shook, Aye; Sue E Campbell, Aye; William B Whidden, Aye.

Communications : The Ohio Cooperative Purchasing CD of 2005 Vehicle Contracts was given to Neil Rhoades; the fire department reports will be filed; Pat Quillen will call the Strawberry Festival committee to report that their meeting to choose a Grand Marshall conflicts with the next Township meeting and no representative can attend. None of the other items listed on the agenda required action.

Road Superintendent's Report:

Numbering Signs: Neil Rhoades brought house numbering signs and numbers to display. The County will charge \$5.00 for a single side and \$8.00 for a double. Bob Shook moved to offer signs to the public for \$10.00 single, \$20.00 double. Sue Campbell seconded that motion. A brief discussion followed about those amounts and

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Bob Shook amended his motion to \$10.00 single and \$15.00 for a double. Bill Whidden seconded the amended motion and the roll was called. Votes were: Robert J Shook, Aye; Sue E Campbell, Aye; William B Whidden, Aye.

Ford Dump Truck: Neil Rhoades met with Sue Campbell regarding the roads and other issues. One item addressed was the Ford dump truck which is 16 years old. Sue Campbell moved to investigate the purchase of a new truck and the amount of the possible trade-in. Bill Whidden seconded. Votes were: Robert J Shook, Aye; Sue E Campbell, Aye; William B Whidden, Aye.

Pick-Up Trucks: Neil Rhoades reported that the pick-up trucks are now older, too. One is a 1996 and the other is a 1999. Bob Shook moved to investigate the possibility of a new pick-up truck on the State Bid. Sue Campbell seconded. Votes were: Sue E Campbell, Aye; William B Whidden, Aye; Robert J Shook, Aye.

Shop Equipment from Hine's Equipment: Neil Rhoades stated that he would like to have the equipment from Hines regardless of the outcome of the building purchase. The items were listed in the draft purchase agreement and are priced separately. Bob Shook moved to accept the price list from Bob Hine for the items wanted. Bill Whidden seconded. Votes were: William B Whidden, Aye; Robert J Shook, Aye; Sue E Campbell, Aye.

Miscellaneous Issues:

- A digital camera could be used to document flooding problems year to year. Bill Whidden suggested many other uses. Neil Rhoades is authorized to get a digital camera.
- He has posted the sheets of emergency contacts prepared by Sue Campbell.

Old Business

Hacker driveway on Woodstock Court: Sue Campbell prepared a letter to Mr. & Mrs. Hacker stating that the asphalt ramp from the street to their driveway must be removed by February 20. All Trustees signed and the letter will be sent via Certified Mail.

Trustee Reports:

Robert Shook

- The Carol Lily property at 2526 Brookview Drive has been re-inspected by Therese Tyson from the Miami County Health District. The home has been cleaned up inside and Mrs. Lily hopes to sell in March.
- Joining 9-1-1 was discussed last year. There is a \$500.00 one-time fee, the Township would be plugged into the county and state networks in the event of emergencies and disasters. The Township can get hand-held used radio from a contact in Covington for emergency notifications. Bob Shook also wants to establish an emergency action plan, e.g. a command post at the Township building. Bob Shook made a motion to join 9-1-1 and purchase one or two radios. Bill Whidden seconded the motion. Votes were: Robert J Shook, Aye; Sue E Campbell, Aye; William B Whidden, Aye.
- Miami County Centennial Committee: Jim Flesher is selling benches to mark the occasion for \$975.00. Bob Shook made a motion to purchase one of the benches and have it put at the Covered Bridge Park. Bill Whidden seconded the motion. Votes were: William B Whidden, Aye; Sue E Campbell, Aye; Robert J Shook, Aye.
- Fourth of July Fireworks: Bob Shook received a note from City of Troy Service Director David Anderson asking if Concord Township would make a donation toward the project again this year. Bob Shook moved to send \$3000.00 to the City of Troy and Bill Whidden seconded. Votes were: William B Whidden, Aye; Robert J Shook, Aye; Sue E Campbell, Aye.

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Sue Campbell reported on her attendance at Miami County Council where Ken Artz discussed FEMA and the Mitigation Agreement.

Bill Whidden - None

New Business

Fire Levy: Our current 2.4 mills Fire Levy expires December 31, 2006 and can be put on either the May or November ballot. Pat Quillen reported that the paperwork is underway, but that the two required Resolutions have to be adopted at separate meetings and the filing deadline is February 16. Bill Whidden stated his desire to have the option of being on the May 2 ballot and has no objection to a special meeting to adopt the second resolution after the revenue figures are delivered by the Auditor. Bob Shook and Bill Whidden will get revenue amounts from Miami County Auditor Chris Peeples.

Board of Elections: The Miami County Board of Elections is requesting use of the Township office on the following dates: May 2, August 8, and November 7. Sue Campbell made a motion to notify the Board of Elections that the building would be available on all three dates. Bill Whidden seconded. Votes were: Robert J Shook, Aye; Sue E Campbell, Aye; William B Whidden, Aye.

Trustees:

Sue Campbell commented on the Planning and Zoning meeting announcements.

Bob Shook – None

Bill Whidden – None

Guests: None

Payments: Bill Whidden moved to approve and pay checks 17448 through 17466. Bob Shook seconded. Votes were: Sue E Campbell, Aye; William B Whidden, Aye; Robert J Shook, Aye.

The meeting was adjourned till February 7, 2006 at 11:00 A.M. at the Township Hall.

Robert J Shook

Sue E Campbell

William B Whidden

Patricia M. Quillen, Clerk

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.