

# MINUTES

## CONCORD TOWNSHIP BOARD OF TRUSTEES

### REGULAR SESSION

Held: February 21, 2006

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The Board of Trustees of Concord Township convened in regular session from 11:00 A.M. to 12:30 P.M. in the Township Hall. Sue Campbell called the meeting to order with the following members present: Robert J. Shook, Sue E Campbell, and William B Whidden. Also present were Road Superintendent Neil E Rhoades, Clerk Patricia M. Quillen, Matthew Black of Gunmetal Web Design, and several audience members. Sue Campbell led the Pledge of Allegiance.

**Minutes:** Clerk Pat Quillen read the Minutes of February 14, 2006. No changes were noted.

**Guests:** Matthew Black of Gunmetal Web Design attended to introduce himself to the Trustees and revise the proposed contract for website design and maintenance. He had contacted Warren Davidson who wanted to retain the website through his internet service provider. Mr. Black recommended that the Township have its own domain. His research showed that Concord-Township.com is available. The revised contract is \$100.00 more than originally planned due to Mr. Black having to develop the site from scratch. He can e-mail site statistics monthly. Several guests in the audience indicated a willingness to get their information from the website. Bill Whidden moved to approve the revised contract of \$600.00 development charge, \$100.00 web hosting with domain registration, and twelve months of basic maintenance at \$600.00. Bob Shook seconded the motion. Votes were: Robert J. Shook, Aye; Sue E. Campbell, Aye; William B. Whidden, Aye.

#### Building issues:

- Maurice Heffner (1745 Washington Road) came to learn about plans to move or build and stated his belief that a south-central location is best for the Township Building
- Brad Adams (2455 Peebles Road) inquired what purpose the land here would have if it were sold.
- Pat Honeyman (2645 Peebles Road) inquired about the size of the property here and Glenn Honeyman gave his opinion that the Township should stay here and add on to the building.
- Bill Whidden offered his view with special emphasis on money issues. He stated that the purchase of the Hine Building would be mitigated by selling this present property.
- Sue Campbell circulated a photograph, description, and cost of a new building she had visited.
- Wayne Newnam (Countryside Drive) advised the Trustees that he is the owner of the old Fair Nursery on Swailes Road which is zoned as Highway Business. It consists of four and one-third acres, has utilities, and he would make it available to the Township at its appraised value.
- Terry Boehringer of 517 Summit Avenue wants residents to have a voice in how property is sold.

#### Clerk's Report:

- The February Receipt and Payment Registers and Fund Status Report were distributed.
- Purchase Order 01-2006 in the amount of \$67,000.00 to International Truck & Engine Corp. for a dump truck cab, chassis, and spreader was presented. Bill Whidden moved to approve the Purchase Order and was seconded by Bob Shook. Votes were: William B. Whidden, Aye; Robert J. Shook, Aye; Sue E. Campbell, Aye.
- Purchase Order 02-2006 in the amount of \$20,000.00 to Kaffenbarger Truck Equipment Company for dump truck hydraulics, bed, and chains was presented. Bob Shook moved to approve the Purchase Order and was seconded by Bill Whidden. Votes were: Sue E. Campbell, Aye; William B. Whidden, Aye; Robert J. Shook, Aye.
- Neil Rhoades reported that he had been offered only \$3,500.00 trade-in on the old Ford dump truck. He and the Clerk will prepare an advertisement for sealed bids on the truck after the snow season.

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**Communications:** The letter from OTA Master Lease Program representatives Ross, Sinclair, & Associates was reviewed.

#### **Road Superintendent's Report:**

- The ramp from the Roy Hacker driveway has not been removed. Mrs. Hacker was in the audience and stated that she came to the meeting to explain and request an extension. She reported that her contractor would make the repairs at no charge, but not until the asphalt plant opens. An extension to May 15, 2006 was granted by the Trustees. She will get driveway permit from the County Engineer. Neil Rhoades will report back after contacting the County Engineer.
- Merrimont Section 10: The new plans are available for viewing before Planning Commission and Engineer's approval.

#### **Old Business**

##### Trustees

##### Bob Shook:

- Storm Water II report is due March 10. He will get together with Dick Wagar of the Miami County Engineer's Office and add to the report. Sue Campbell reminded him of the activity items contained in a file folder on the bookcase.
- Stopped at the Dodd's Monuments display at the OTA Winter Conference. Niel Fogarty, the representative, happens to live on Woodcreek Drive in Concord Township. He and Bob Shook went to look at the monuments in Thomas Cemetery. Mr. Fogarty will do some research and report to the Trustees at a later time.
- Reviewed the Ohio Township Personnel Management Sourcebook (prepared by Miami University) and compared it with the draft document prepared by Bill Lutz a couple of years ago. He recommended adoption of the latter with the inclusion of the job description for the Road Superintendent. Bill Whidden asked to have time to review the book and was given both books.
- Jillane Drive as an entrance to Hawk Nest: Deputy County Engineer Gregg Brookhart contacted the City of Troy and requested information about plans for traffic from Hawk Nest development to Jillane Drive and Westwood Road. He will get back to the Township later.

Bill Whidden - None

##### Sue Campbell

- Spoke with Bill Steele at 300 Countryside Drive regarding the yard damage from tire tracks. She talked with the subcontractor about the curbs. Mr. Steele also complained about fire in a fifty-five gallon drum. She advised him to call the Sheriff.
- Has history forms to complete for the County Bicentennial.
- Circulated zoning regulations/descriptions regarding public owned buildings
- Asked Bill Whidden his opinion on the Hine Building. He stated that his answer depends on the disposition of the current building. He said the purchase is a good idea if this building is sold. Bob Shook asked that any discussion of a new building be tabled until a later date. Then Bob Shook moved to table the discussion of a purchase and/or construction indefinitely. Bill Whidden seconded. Robert Shook - Aye; William Whidden - Aye; Sue Campbell - Aye. Sue Campbell will contact Bob Hine.

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**New Business**

A. MVRPC Roadway Project Survey: Sue Campbell will complete the survey with help from Neil Rhoades.

B. Miami County Health District Annual Meeting: Sue Campbell will attend the March 8 meeting.

C. Trustees:

- Bill Whidden - None
  
- Bob Shook
  1. Announced the Miami County Emergency Management Agency Weather Spotter Class sponsored by the National Weather Service to be held April 10 at 7:00 p.m. at the Miami County Communications Center.
  2. Reported that a three day meeting will be held March 14-16 on Agriculture Preparedness for Terrorism. While designed for first responders, others may call Ken Artz to attend.
  
- Sue Campbell reported that the Middle Great Miami Watershed Alliance will have a Home Builders and Developers Workshop on March 7 at the JVS in Piqua. She would like to have Neil Rhoades attend and none of the Trustees had an objection.

**Guests:** Glenn Honeyman thanked Bob Shook for his motion to table any building discussion and bringing an end to the controversy.

**Payments:** Sue Campbell moved to approve and pay checks 17514 through 17522 and was seconded by Bob Shook. Votes were: William B. Whidden, Aye; Robert J. Shook, Aye; Sue E. Campbell, Aye.

**Adjournment:** No further business was presented and the meeting was adjourned until March 7, 2006 at 11:00 A.M. at the Township Hall.

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Robert J. Shook

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Sue E. Campbell

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William B. Whidden

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Patricia M. Quillen, Clerk

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.