

MINUTES

CONCORD TOWNSHIP BOARD OF TRUSTEES

REGULAR SESSION

Held: December 6, 2006

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The Board of Trustees of Concord Township convened in regular session from 9:30 A.M. to 10:10 A.M. in the Township Hall. Sue Campbell led the Pledge of Allegiance and called the meeting to order with the following members present: Robert Shook, Sue Campbell, and William Whidden. Road Superintendent Neil Rhoades and Fiscal Officer Patricia Quillen were also in attendance and Harry Harshbarger came to observe.

Minutes: Pat Quillen read the Minutes of November 21, 2006. One minor addition was inserted and the Minutes were approved as amended.

Clerk's Report:

- The November 30, 2006 Receipt and Payment Registers and Fund Status Report were distributed
- The November 30, 2006 reconciled bank statement was circulated for Trustee signatures
- Purchase Orders 13-2006 and 14-2006 to Riverview Title Company for the OPWC grant and matching Township funds to purchase the old "tourist cabins" and Purchase Order 15-2006 to Shipman, Dixon, & Livingston Co., L.P.A. for legal fees related to the transaction were presented. Bob Shook moved to approve the three purchase orders and was seconded by Sue Campbell. Votes were Sue Campbell - aye; Robert Shook - aye; William Whidden - aye.

Communications: The Miami County Health District copy of Notice of Violation sent to Hubers at 921 Hickory Lane will be filed; Neil Rhoades will retain the Martin Marietta 2007 price list; the BMV License Statistical Report will be filed. No other item listed on the agenda required action.

Road Superintendent:

Neil Rhoades reported

- The Bicentennial Bench is ready and could be set before Christmas;
- Patty Rogers contacted him regarding her desire to plant a tree at Eldean Park in memory of her parents. She did not attend the meeting today, but decisions on placement and species would be required;
- The Park District wants to have the Township demolish a building on North County Road 25-A near the Twin Arches. Neil Rhoades has been working with Skip Wilson of the Park District estimates \$3500 for the work which would be performed under the current Maintenance Agreement. Bob Shook encouraged him to go forward with the project and was supported by the other Trustees;
- Will attend the pre-construction meeting for Rosewood/Stonewood water and sewer this Friday (12/8);
- A tree on Forest Hill Road near State Route 718 blew down last Friday and the staff spent time taking care of that.

Old Business:

A. Thomas Cemetery:

1. Sue Campbell received a letter from the Ohio Historical Society regarding their procedures for preparing the markers, a price list, and a timetable for manufacture.
2. Bob Shook met with Eric Davis, whose property adjoins the cemetery. Bob Shook and Neil Rhoades will work with Mr. Davis regarding allowing access from his drive and placement of the signage.

B. Trustees

William Whidden - None

Robert Shook - Received a fire contract from Covington reflecting the \$1,000.00 per year increase discussed on November 21, 2006. Two copies of the contract were signed and will be returned to Doug Haines for finalization. Robert Shook also reported that the Troy City Council approved a three-year contract at their meeting on Monday and he should be hearing from the City soon.

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Sue Campbell attended the Land Use Plan Hearing on November 28 and advised that the Township can submit requests for changes before the final adoption.

New Business

1. Resolution 20-2006 To Amend the 2006 Permanent Appropriations was presented. Its purpose is to reduce the appropriations in the Sign Fund to be more in line with the revenues. William Whidden moved to adopt the Resolution and was seconded by Robert Shook. The Resolution passed unanimously as shown by signature on the document. It will be presented to the Miami County Auditor.
2. Resolution 21-2006 to establish a policy on the Use of Government Owned Vehicles and Equipment was presented. William Whidden moved to adopt the resolution and was seconded by Robert Shook. The vote was unanimously in favor as shown by signatures.
3. Resolution 22-2006 to establish a Public Records Policy was presented. Robert Shook moved to adopt the Resolution and William Whidden seconded. Passage was unanimous as shown by signature.

4. Trustees

William Whidden – None

Robert Shook – None

Sue Campbell

- Opened a Records Commission meeting at 9:57 a.m. within the regular Township meeting. She reported that the Historical Society wants all records that she has processed except the Ohio Revised Code volumes. Bill Whidden made a motion to make whatever items the Historical Society wants available to them. Bob Shook seconded and the roll was called: Bob Shook - aye; William Whidden - aye; Sue Campbell - aye. The records meeting was completed.

- Gave Bill Whidden a news clipping about Monroe Township's Special Projects Administrator Mary Lou Wilson having attended a workshop in Toledo on Stormwater II issues.

- Attended a watershed meeting and toured the area for problem sites.

- Reported that she is not receiving e-mails from the Township web site. Pat Quillen reported that the Township has only received three or four bona fide messages. Pat Quillen will contact the web designer and will make sure Sue Campbell receives all incoming e-mails.

Guest: Harry Harshbarger had no comment

Payments: Bob Shook made a motion to approve and pay checks 17993 through 18022. William Whidden seconded. Votes were: William Whidden, Aye; Sue Campbell, Aye; Robert Shook, Aye.

Adjournment: The Trustees agreed to hold a final year-end meeting on Thursday, December 28, 2006 at 9:30 a.m. The next regular meeting will be Tuesday, December 19, 2006 at 11:00 a.m.

Robert Shook

Sue Campbell

William Whidden

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.