

**CONCORD TOWNSHIP BOARD OF TRUSTEES**  
**MINUTES**  
**MARCH 10, 2026**

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The Concord Township Board of Trustees met in Regular Session on Tuesday, March 10, 2026 at 10:00 a.m. Don Pence called the meeting to order and led the Pledge of Allegiance. Trustees Neil Rhoades, Don Pence, and Tom Mercer were present, as were Fiscal Officer Pat Quillen and Road Superintendent Brandt Miller.

**Minutes:** Neil Rhoades made a motion to approve the Minutes of February 10, 2026 and Don Pence seconded. They both signed in acceptance. Tom Mercer abstained because he had not been present at that meeting.

**Guests:** Mitch Riegel of 450 Wilson Road addressed the Trustees and reported that he had received a visit from a deputy from the Miami County Sheriff's Office regarding vehicles on his property that were in violation of the Township's Resolution regarding junk vehicles. Tom Mercer explained the elements of the Resolution and told Mitch Riegel that the MCSO is willing to work with him in light of his recent health problems. A little later in the meeting, MCSO Lt. Slusher arrived at the meeting and was able to speak with Mitch Riegel and reinforced the Sheriff's willingness to work with residents to solve these problems.

**Fiscal Officer's Report:** Pat Quillen

- Distributed copies of the February Receipt and Payment Registers and the February 28, 2026 Fund Status Report;
- Circulated copies of the March Receipt and Payment Registers and the March 9, 2026 Fund Status Report;
- Tom Mercer made a motion to approve and sign:
  - The reconciled Bank Statement of February 28, 2026
  - Warrants 25168, 25169, 25171, and 25172. (Warrant 25170 was signed at the end of February and delivered to the City of Troy for the Fire/EMS contract prior to its due date of March 1, 2026.)
  - The February 2026 Payment Listing which includes Warrants 25167 through 25170 and Charges 47- through 92-2026

Neil Rhoades seconded the motion and all three Trustees signed the documents.

**Communications:** Troy Fire Department report for February will be filed; the public records request from John Levering of Springcreek Township and the response will be filed in the 2026 Public Records Request folder. None of the other items listed on the agenda will be retained.

**Road Superintendent's Report:** Before Brandt Miller started his report, Don Pence commended him for his work on getting quotes for items on the Capital Plan and for developing a fallback plan for getting salt. Brandt Miller replied that Miami County Engineer's Office has now had their salt supply replenished. Don Pence also commented on the cleanliness of the garage and shop.

Brandt Miller

- Continues equipment maintenance projects;
- Continues garage/building cleaning and maintenance;

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- Reported that one of the exterior LED lights above the garage door failed and is being replaced under warranty;
- Set up online training with Ohio 811 to get utilities marked and will complete the training as time permits;
- Went to the Miami Conservancy District Garage with Neil Rhoades, Logan Magoto, and Jeff Davis to look at a prospective replacement mower for the Steiner 235
- Prepared quotes for the 2026 Capital Plan work session;
- Had new tires installed on the F250 by Action Tire, a company within the Township;
- Is working on quotes for the annual cleaning of the oil/grease separator in the shop drains;
- Has started compiling a list of streets for crack sealing this year.

**Old Business:**

- A. Swailes Road Speed Study: Nothing new to report. Tom Mercer stated that Marilyn Hemsworth from MCEO is following up with ODOT.
- B. Fenner Farms: Brandt Miller reported that there have been no changes. He stated that as the weather gets better, the problems may be resolved. However, there are still some lots that need to be landscaped.
- C. Cybersecurity: Deferred to the Work Session later today.
- D. Indigent Cremation Policy: Deferred to a later date.

**New Business:**

- A. 2026 Five Year Capital Plan: Don Pence, Neil Rhoades, and Brandt Miller worked on getting prices and estimates for the following projects and purchases:
  - Paving and berming 2.3 miles of Stillwell and Eldean Roads
  - Replace the leaf vacuum and a mowerAdditionally, Don Pence noted that the shelters at Barbee and Eldean Parks are in need of repairs and new roofs. This item would be covered under the maintenance line item of appropriations. Don Pence reported that in the past eleven years, Concord Township has paved 13.67 miles of road at a cost of \$2.2 million. Don Pence moved adoption of the 2026 Capital Plan and was seconded by Neil Rhoades. The roll was called: Neil Rhoades – aye; Don Pence – Aye; Tom Mercer – Aye.
- B. Request from the City of Troy to contribute toward the 2026 Fireworks on July 4: Tom Mercer made a motion to contribute \$3,000.00 and was supported by Neil Rhoades. The roll was called: Don Pence – Aye; Tom Mercer – Aye; Neil Rhoades – Aye.
- C. Contract with Royalty Restrooms, LLC for port-a-potty service at Barbee and Eldean Parks: Brandt Miller reported that the cost had increased \$5.00 per unit per month, so the cost would be \$120.00 per month for each of the two in May through October. Tom Mercer made a motion to contract for two units at a total cost of \$240.00 per month. Neil Rhoades seconded and the roll was called: Tom Mercer – aye; Neil Rhoades – aye; Don Pence – aye.

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**Referrals:**

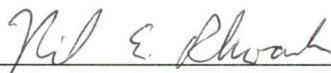
- 1610 South County Road 25-A: Lt. Slusher was not aware of any update. Because Miami County Planning and Zoning is working on the debris in the yard. This item is closed at this time.
- 1670 South County Road 25-A: Deputy Novellino cited the owner. She claims she has health problems that keep her from being able to remove the junk vehicles. This item will be removed from the list for now.
- 2472 South County Road 25-A: Marvin Platz is keeping the car in the driveway, but it is on jack stands and is covered by a tarp. The Miami County Clerk of Courts sent the Township a check for \$15 this month, so a citation and court action must have occurred. This item is closed.
- 1666 Marby Drive: No change.
- 200 Wilson Road – Junk Cars – Property now in full compliance and the issue is closed.
- 450 Wilson Road – Junk Cars – The property owner attended the Township meeting today and assured the Trustees that he is working on the issues there. This item is closed pending further developments.
- 1400 Waco Street – Junk Cars and Yard Junk – Brandt Miller contacted the MCSO regarding the cars and Planning & Zoning about the debris in the yard. This item is closed.

**Newsletter/Social Media:** It was reported that the Brush Pick-Up notice was on social media, but not on the website yet. The website host has been having problems with his slide show, but anticipates a correction soon.

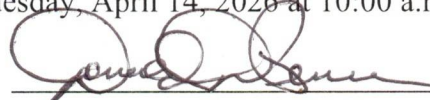
**Work Session:**

1. List of Township Streets and Roads: A new complete alphabetical list was compiled by Brandt Miller, Neil Rhoades, and Pat Quillen. It will be appended to Resolution 2019-09 and updated as needed. The new list will be submitted to the internet website host for posting.
2. Cybersecurity Policy and Procedures: All five documents were read and changes were marked up. Another draft will be submitted to the Trustees for review with a final adoption date scheduled for May 12, 2026.

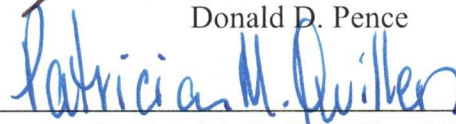
**Adjournment:** At 11:45 a.m., the meeting adjourned on a motion by Tom Mercer and second by Neil Rhoades. The next meeting will be held on Tuesday, April 14, 2026 at 10:00 a.m.



Neil E. Rhoades



Donald D. Pence



Patricia M. Quillen, Fiscal Officer

Thomas N. Mercer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.