

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
July 13, 2021

The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday, July 13, 2021. Trustee Tom Mercer called the meeting to order and led the Pledge of Allegiance. Trustee Don Pence was present as was Fiscal Officer Bill Whidden and Road Superintendent Brandt Miller.

Minutes: Don Pence made a motion to approve the Minutes of the Regular Session held on June 8, 2021 as well as the Special Session held on June 22, 2021 and was seconded by Tom Mercer.

Guests: Fire Chief Matt Simmons attended the meeting at the request of Mr. Mercer to address the concern of a township resident regarding the potential need for painted yellow lines to prohibit parking near fire hydrants. Chief Simmons referred to ORC 4511.68 which states that parking within 10 feet of a fire hydrant is prohibited. He further stated there is no requirement for a yellow line and said the Fire Department has not experienced problems in the Township in this regard. He recommended against the Township incurring the expense and ongoing maintenance the Township would incur by painting the curbs yellow.

Fiscal Officers Report: Bill Whidden

- Distributed copies of the Payment Register;
- Provided copies of the June 30, 2021 Fund and Revenue Status Reports;
- Circulated the reconciled Bank Statement of June 30, 2021 for Trustee signatures;
- Provided a spreadsheet comparing revenue for the first six months of 2021 compared to the same time period in 2020.
- Reviewed the June 22, 2021 OTARMA Risk Control Visit with the Trustees. Mr. Whidden will reply to the recommendations within 60 days.
- Reported an application has been submitted to the OMB requesting the funds designated to the Township under the American Rescue Plan. According to information supplied by the Ohio Township Association, the Township would receive approximately \$584,000 in two installments over the next 2 years.

Communications: The Trustees reviewed all of the items listed on the Agenda.

Road Superintendent: Brandt Miller reported the following:

- Union Township has been trained on the use of the DuraPatcher and work is underway.
- Diana Drive culverts have been installed.
- Brush pick-up for the month totaled 20 loads.
- Double Jay Construction scheduled to complete ditch project on Pine St. and Diana Dr. on July 14th and 15th.
- Catch basin cleaning has begun.
- Round 3 of ditch mowing is underway.
- The Peebles Road asphalt patch has been repaired.
- The inventory of Township street signs has been completed.
- A new flag pole rope has been installed, and the flags have been rehung at the Township Building.
- The sunken area at the entrance to Shenandoah Drive has been repaired.

Old Business:

A. Open Items:

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- Concord Debris Management and Disaster Recovery Plan

New Business:

- A. Mr. Whidden presented Resolution 2021-03, The Tax Budget for 2022 as required by the Miami County Auditor. Don Pence made a motion to approve the resolution and was seconded by Tom Mercer. A voice vote was called and the motion passed unanimously.
- B. Mr. Whidden presented Resolution 2021-04, a Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limit. This resolution is required by law and is for the renewal of the Township Fire and Emergency Services Levy. The issue will be placed on the ballot on November 2, 2021. The Miami County Auditor provided a Certificate of Estimated Property Tax Revenue indicating expected annual revenue from this tax of \$602,804.03. Don Pence made a motion to approve the resolution and was seconded by Tom Mercer. A voice vote was called the motion passed unanimously.
- C. The Trustees discussed the new Federal Holiday (Juneteenth) and Tom Mercer moved to amend the Township Personnel Policy Manual to reflect that Concord Township will provide Juneteenth as a paid holiday for eligible employees. Mr. Pence seconded the motion and it passed unanimously.
- D. The Trustees reiterated the need to perform vehicle inspections daily and Road Superintendent Miller assured compliance. As part of the OTARMA Risk assessment the need to conduct regular sign inspections was also discussed. The road crew recently completed an inventory of Township signs and Mr. Whidden is developing a spreadsheet for regular and easy reporting.
- E. Mr. Whidden presented Resolution 2021-05, a Resolution to Levy Special Assessments to Pay for Street Lighting for The District of Swailes Run. The assessment for Tax Year 2021 will be \$120.00 annually and for Tax Year 2022 will be \$130.00 annually. Tom Mercer made a motion to approve the resolution and was seconded by Don Pence. A voice vote was called and the motion passed unanimously.
- F. At Mr. Pence's request, Mr. Whidden contacted Sue Knight from the City of Troy on July 7th regarding the Troy Fire Works held on the 4th of July. Mrs. Knight e-mailed a copy of a letter addressed to the Township dated February 18, 2021 asking the Township to participate in covering the cost of the fireworks. The letter was never received but Mr. Whidden agreed to put it on the agenda for this meeting. The Township has consistently supported the fireworks in the past and agreed to do so again. Mr. Mercer made a motion to pay \$3,000 to the American Fire Works Company, subject to receiving an invoice for said amount, for the 2021 Troy July 4th Fireworks. Mr. Pence seconded the motion and it passed unanimously.
- G. A discussion was held regarding potential projects for funds provided by the American Rescue Plan. The funds can be spent through December 2024 and the Trustees will review the list of allowed projects over the coming weeks before making any recommendations. It does appear that projects related to storm water would be eligible and the Trustees were encouraged as there may be a number of projects within the Township that would qualify.
- H. Mr. Pence showed plans received from Miami County regarding the proposed construction of a Casey's convenience store on West Market Street in Troy. This property is in the City of Troy but abuts Edgewood Dr. in Concord Township. The residents are concerned about fuel tanks proposed to be installed on the back of the lot and large fuel trucks that would presumably be exiting onto Edgewood. Mr. Pence was told by the Miami County Engineer that there was no legal reason to deny the plans as submitted.
- I. A complaint of tall grass and noxious weeds was reported by Mr. Mercer on a property located at 2670 S. County Rd. 25A. Mr. Whidden agreed to send a certified letter to the owner requiring the property be mowed within 7 days of receipt.

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Public Comments:

n/a

Payments: Tom Mercer made a motion to approve and pay Charges 263-2021 through 316-2021 and warrant 025051. Don Pence seconded the motion and the motion passed unanimously.

Adjournment: There was no further business and the meeting adjourned at 11:35 a.m. on a motion by Don Pence and a second by Tom Mercer. The next regular meeting will be held on Tuesday, August 10, 2021 at 10:00 a.m. in the Township.

Thomas N. Mercer

Donald D. Pence

ABSENT

Neil E. Rhoades

William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.