

MINUTES
CONCORD TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION
December 13, 2022

The Concord Township Board of Trustees met in Regular Session at 10:00 a.m. on Tuesday December 13, 2022. Trustee Don Pence called the meeting to order and led the Pledge of Allegiance, Trustee Neil Rhoades, Tom Mercer and Fiscal Officer Bill Whidden were present, as was Road Superintendent Brandt Miller.

Minutes: Tom Mercer made a motion to approve the Minutes of the regular meeting held on November 8, 2022 and was seconded by Neil Rhoades.

Guests: none

Fiscal Officers Report: Bill Whidden

- Distributed copies of the Payment Register;
- Provided copies of the November 30, 2022 Fund and Revenue Status Reports;
- Circulated the reconciled Bank Statement of November 30, 2022 for Trustee signatures;

Communications: The Trustees reviewed all of the items listed on the Agenda.

Road Superintendent: Brandt Miller submitted his report in writing.

- Leaf pickup completed, totaling 157 loads equaling 3.389 yards.
- The team also was able to do a final brush pick up of 3 loads
- The following 2022 Storm Water information was submitted: 33.7 tons of salt was used; 38.5 tons of mix; 384 catch basins were cleaned and 30 were painted; 3389 yards of leaves were collected; 118 loads of brush collected; 73 Christmas trees collected; the team also participated in the annual river clean up.
- Annual winter equipment maintenance has begun on the truck fleet, and prep work has begun for plow season.

Business:

A. Open Items:

- Concord Debris Management Plan
- Update Policy and Procedure Manual
- Annexation Agreement for the Mortell property.
- Mr. Mercer and Mr. Pence attended a meeting with City of Troy officials to discuss the Casey's being constructed on St. Rt. 55.
- Mr. Pence reported a recent complaint received about a property on Fiesta Drive has been resolved.

New Business:

- Mr. Whidden submitted Resolution 2022-09 To Establish Temporary Appropriations for 2023. Following discussion Mr. Pence moved to approve the resolution and was seconded by Mr. Rhoades. The resolution was adopted unanimously.
- Mr. Whidden submitted Resolution 2022-10 to Adopt Massage Establishment Regulations in the unincorporated area of Concord Township. This followed the two required public meetings held by

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the Township on October 11, 2022 and November 8, 2022. Don Pence moved to approve the resolution and was seconded by Tom Mercer. The Resolution was approved unanimously.

- Mr. Whidden proposed renewing the contract with eLiant Technology Services to maintain the Township website for 2023. The fee of \$986.00 proposed is the same as 2022. Mr. Mercer moved to approve the contract and was seconded by Mr. Rhoades. The motion passed unanimously.
- The Trustees discussed a request by the Kensington HOA to use the Township office for an HOA meeting on January 18, 2023 at 7:00 p.m. After discussion the Trustees approved the request and instructed Mr. Miller to contact the HOA and have them sign the appropriate forms for use of the building.
- Mr. Miller proposed the construction of a small brick block bin behind the Township building for material storage. The Trustees agreed and asked that he begin pricing out the cost for completion in early spring 2023.

Executive Session:

At 10:34 a.m. Mr. Mercer made a motion to go into Executive Session for the purpose of discussing 2023 pay increases for the Township crew and was seconded by Mr. Rhoades. Following discussion Mr. Pence moved at 10:52 to end the Executive Session and was seconded by Mr. Rhoades.

In Regular Session again Mr. Rhoades moved to increase the hourly wages, effective January 1, 2023, for Brandt Miller, Jeff Davis and Logan Magoto by 5.00%. Mr. Mercer seconded the motion and it was approved unanimously.

Public Comments: none

Payments: Neil Rhoades made a motion to approve and pay Charges 475-2022 through 523-2022 and pay warrants 25071 and 25072. Tom Mercer seconded the motion and the motion passed unanimously.

Adjournment: There was no further business and the meeting adjourned at 10:57 a.m. on a motion and second by Tom Mercer and Neil Rhoades. The next regularly scheduled meeting will be held on Tuesday, January 10, 2023 at 10:00 a.m. in the Township Building.

Thomas N. Mercer

Donald D. Pence

Neil E. Rhoades

William B. Whidden, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.