

CONCORD TOWNSHIP BOARD OF TRUSTEES

MINUTES

APRIL 8, 2025

The Concord Township Board of Trustees met in Regular Session on Tuesday, April 8, 2025. Don Pence called the meeting to order at 10:00 and led the Pledge of Allegiance. Trustees Neil Rhoades and Don Pence were present. Tom Mercer was absent, but called in to hear the proceedings. Fiscal Officer Pat Quillen and Road Superintendent Brandt Miller were also present.

Minutes: Neil Rhoades made a motion to approve the Minutes of March 11, 2025 and was seconded by Don Pence. Both Trustees signed in acceptance.

Guests: Troy Fire Department Assistant Chief Don Pemberton provided a final quote for the AED, \$1900.00, and a cabinet for its storage at \$125.00. The quote is good for 30 days. After some discussion, Assistant Chief Pemberton stated that he would send the purchase information to the Township. Don Pence made a motion to purchase the AED and cabinet and was supported by Neil Rhoades. Both Trustees voted in favor. The Troy Fire Department will do training when the AED is received. Pat Quillen reported that AEDs are eligible for the \$1,000 OTARMA M.O.R.E. Grant in 2025. Don Pemberton then reviewed items on the monthly report and clarified a couple of items when asked questions.

Fiscal Officer's Report: Pat Quillen

- Distributed copies of the March Receipt and Payment Registers and the March 31, 2025 Fund Status Report
- Circulated the reconciled Bank Statement of March 31, 2025 for Trustee signatures
- Presented the February 2025 Payment Register (which included Warrants 25129 - 25134 and Charges 93- through 142-2025) for approval by the Trustees. Don Pence moved to accept the list and was seconded by Neil Rhoades. Both Trustees signed in agreement.
- Provided the April Receipt and Payment Registers and the April 4, 2025 Fund Status Report
- Circulated the First Quarter Revenue and Appropriation Status Reports and highlighted a few items, but reported that all items are within the predicted ranges.

Communications: The Troy Fire Department Report for March 2025 will be filed; there was no objection to the renewal of retail liquor permits; Tom Mercer's multi-issue email to the Miami County Commission and their reply will be filed with the 2025 General Correspondence; The notice from the Miami County Commission granting the annexation of 57.69 acres in the 3100 block of Fenner Road will be filed; Don Pence noted two items from the *Grassroots Clippings* newsletter, Township license plates and changes in advertising rules. None of the other items listed on the agenda will be retained.

Road Superintendent's Report: Brandt Miller

- Met with representatives from the City of Troy to check the drainage on Dorothy Lane;
- Completed the first Brush Pick-Up of the year, collecting 15 loads;
- Came in this past Saturday and Sunday to check on the heavy rain event that began on Wednesday night. He will be assessing the damage today, but the water has drained down pretty well. He received a call from a resident yesterday about water in a field and the crew cleaned out a culvert there. He noted that there has been some damage to Eldean Park;
- Continues working on equipment maintenance;

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- Repaired a catch basin on Greenlawn Drive. In response to a question from Neil Rhoades, Brandt Miller stated that it was due to deteriorating concrete;
- Has spring clean up underway at the Parks and cemetery;
- Reported that the River Clean Up sponsored by the Miami Soil and Water Conservation District is scheduled for July 18 and he plans to take the backhoe and a dump truck to remove trash, tires, and other debris;
- Repaired two clean-outs in the behind-the-curb drain on Brookwood. There was no cap on the clean-out pipe, so he installed one;
- Replaced gravel berming areas of our rural roads.

Brandt Miller will complete the forms necessary to replace the current plates on our vehicles to Township License Plates as provided by the recently passed HB 315.

Old Business:

- A. Concord Debris Management and Disaster Recovery Plan: No Report
- B. Swailes Road Speed Study: No report
- C. Fenner Farms Lighting District:
 - Don Pence returned the signed contract with Pioneer Rural Electric and stated that the file is now complete.
 - The Miami County Auditor's Office requested that the Township ask the Miami County Prosecutor for guidance in formally establishing a Lighting District before we can create a new fund or post Special Assessments to the parcels for street lighting.
- D. Emerson Crossing Final Construction Release December 3, 2025: Brandt Miller stated that Walden Court will be milled and paved. The speed limit sign was been installed and the Township crew added the "No Solicitation" sign.
- E. Miami County Comprehensive Plan: Don Pence will attend the steering committee meeting this week to see the draft.

New Business:

- A. **Blanket Certificate 14-2025** for \$3,000.00 from the General Fund to cover various administrative expenses
- B. **Then and Now Purchase Order 22-2025** to the Miami County Engineer for December, 2024 Salt Sales, \$883.38
Neil Rhoades moved to approve the two Purchase Documents and was seconded by Don Pence. Both Trustees voted in favor.
- C. Internet Service: During the recent conversion to the new UAN computer, it became apparent that the DSL internet from Frontier is not offering the speed necessary for various downloads. Pat Quillen contacted Spectrum for information and Brandt Miller met with their field representative to verify that Spectrum internet is available in this cul-de-sac, which it was not in 2008. The Spectrum representative reported that the truck repair business next door has Spectrum and that there would be no cost to bring the service here. There are other elements, including telephone service, that can be considered. Don

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Pence and Neil Rhoades agreed to have Pat Quillen and Brandt Miller move forward with the process until final costs can be determined.

- D. National Pavement Analysis, LLC: Don Pence described the presentation Tim Herbst gave at the recent Miami County Township Association meeting. He noted that Lostcreek uses the services of this company and suggested that other Townships in the County might get a better contract price if a few of them went together. Don Pence will contact other Townships and wait for Tom Mercer to return before calling National Pavement Analysis.
- E. Tree Trimming: Neil Rhoades received a complaint about trees being trimmed near the intersection of Swailes Road and Creekwood Drive. The caller reported that the debris was being thrown into the creek. Neil Rhoades advised the caller to contact the Miami County Engineer's Office.

Referrals: None

Sign Warrants: Neil Rhoades made a motion sign Warrants 25131 through 25135. Don Pence seconded and both Trustees signed the Warrants.

Newsletter/Social Media: Don Pence reported that he had been contacted by a resident of Shenandoah regarding the aggregation of gas and electric. He said she got the information she needed before he could get back to her. Don Pence asked Tom Mercer to get the information from the Miami County Commission Office and have it placed on the Township's website. Tom Mercer agreed to follow up on this issue.

Adjournment: The meeting adjourned at 10:44 a.m. on a motion and second by Don Pence and Neil Rhoades. The next meeting will be held on Tuesday, May 13, 2025 at 10:00 a.m. in the Township Building.

Absent

Thomas N. Mercer

Neil E. Rhoades

Donald D. Pence

Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.