

# CONCORD TOWNSHIP BOARD OF TRUSTEES

## MINUTES

### APRIL 14, 2026

The Concord Township Board of Trustees met in Regular Session on Tuesday, April 14, 2026 at 10:00 a.m. Don Pence called the meeting to order and led the Pledge of Allegiance. Trustees Neil Rhoades and Don Pence were present. Tom Mercer was absent, but dialed in on the phone to hear the proceedings. Fiscal Officer Pat Quillen and Road Superintendent Brandt Miller were also present.

**Minutes:** Neil Rhoades made a motion to approve the Minutes of March 10, 2026 and Don Pence seconded. They both signed in acceptance.

#### **Guests:**

1. Kevin Garlitz, 1150 Fairway Drive stated that he was just here to observe.
2. Troy Fire Department Chief Matt Simmons answered questions related to the March report of incidents. He commended the Township for providing Brush Pick-Up services and stated that people are less likely to set fires when they have another option for brush disposal. He commented briefly on the serious accident at Fenner and Wilson Roads this past Sunday. Don Pence noted that our Fire/EMS Levy will expire soon and that a new contract with the City of Troy will be needed before a decision on millage can be made. Chief Simmons stated that he has met with Safety Service Director Patrick Titterington and hopes to have numbers soon.

#### **Fiscal Officer's Report:** Pat Quillen

- Distributed copies of the March Receipt and Payment Registers and the March 31, 2026 Fund Status Report;
- Circulated copies of the April Receipt and Payment Registers and the April 13, 2026 Fund Status Report;
- Don Pence made a motion to approve and sign:
  - The reconciled Bank Statement of March 31, 2026
  - Warrants 25173, 25174, 25175, 25176, and 25177
  - The February 2026 Payment Listing which includes Warrants 25171 through 25175 and Charges 93- through 135-2026

Neil Rhoades seconded the motion and both Trustees signed the documents.

- Reported that she has started work on the 2027 Tax Budget

**Communications:** The following items will be filed: Troy Fire Department report for March, the Miami Conservancy District notice that they had made an inspection of Barbee Park, the OTARMA notice that our property will be appraised this year, and the correspondence from Mary Louise Boss regarding a new development in Monroe Township just south of Broken Woods. None of the other items listed on the agenda will be retained.

#### **Road Superintendent's Report:**

Brandt Miller

- Completed the March Brush Pick-Up with 56 loads. Don Pence noted that it is great that Chaney's allows us to dispose of all brush and leaves for no fee;
- Has begun spring cleaning of the Parks;

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- Purchased materials needed to repair and replace the roof on the south shelter at Barbee Park and will begin work as time permits;
- Had new front tires installed on the backhoe by Mark Knupp's;
- Continues to deal with issues caused by the fiber optic contractors;
- Will pick up the Cub Cadet mower this week at the dealer, Target Tool. Neil Rhoades asked if there are plans to dispose of the Steiner Mower that this one replaces. Sealed bids have produced good results in the past and Don Pence asked Brandt Miller to see if he can find a starting price;
- Received a call about a field tile in the ditch at McCurdy and Washington Roads and stated that the staff will work on it as time and weather permit;
- Reported that Corporate Parkway has been turned over to the Township. The maintenance bond is set to expire on March 17, 2027. The street list appending Resolution 2019-09 has been amended to include it.

### Old Business:

- A. Swailes Road Speed Study: Tom Mercer reported that the request to post 45 MPH speed limit signs on Swailes Road between Peters and Nashville Roads has been granted. Work to install signage will begin soon. When it is done, Swailes Road will have a 45 MPH limit from County Road 25-A to Nashville Road.
- B. Fenner Farms: Brandt Miller reported that there have been no changes.
- C. Cybersecurity: The most recent draft of all documents will be emailed to the Trustees for review and revision prior to the May 12 meeting.
- D. Indigent Cremation Policy: Tabled until the May 12 meeting.

### New Business:

- A. Purchase Order 21-2026 to Dinkmar, Inc. in the amount of \$79,160.00 for a new leaf vacuum with our current motor installed. Don Pence made a motion to approve the Purchase Order and was seconded by Neil Rhoades. Both Trustees signed in acceptance.
- B. Purchase Order 22-2026 to Target Tool Rental & Sales for a Cub Cadet Commercial Mower in the amount of \$13,774.63 was sponsored by Don Pence and supported by Neil Rhoades. Both Trustees signed to approve it.
- C. Ohio Department of Liquor Control Notice to file objections to the renewal of Retail Liquor Permits by May 4, 2026. No objections were heard and a reply is not required.
- D. Auditor of State Advisory Memo regarding new Federal Accessibility Standard for State and Local Government Websites: No action was taken
- E. Update from the City of Troy to Concord Township: Don Pence read an email from the City of Troy Engineer outlining ongoing planning for new subdivision developments with annexations to accommodate these subdivisions within the City of Troy and planned road projects.

### Referrals:

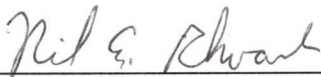
- 1666 Marby Drive: No action was taken at this time.

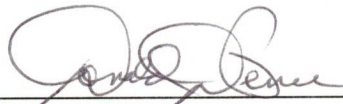
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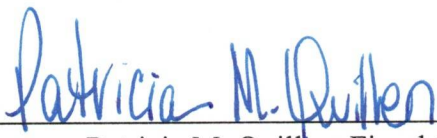
**Newsletter/Social Media:** Tom Mercer reported that the prohibition against open burning is already posted and he has nothing to add at this time.

**Adjournment:** At 10:30 a.m., the meeting adjourned on a motion by Neil Rhoades and second by Don Pence. The next meeting will be held on Tuesday, May 12, 2026 at 10:00 a.m.

  
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Neil E. Rhoades

  
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Donald D. Pence

  
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Thomas N. Mercer

  
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Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.