

CONCORD TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING
MINUTES
AUGUST 25, 2026

The Concord Township Board of Trustees met in Special Session at 9:00 a.m. on Tuesday, August 25, 2026. Don Pence called the meeting to order and led the Pledge of Allegiance. Trustees Neil Rhoades, Don Pence, Tom Mercer, Fiscal Officer Pat Quillen, and Road Superintendent Brandt Miller were present.

The purposes of the Special Meeting were to address the level of assistance the Township will provide to help new hires obtain a Class B Commercial Driver's License and discuss the information campaign for the upcoming Fire & EMS Renewal Levy.

1. Commercial Driver's License: Don Pence reviewed a sample contract that ODOT has new employees sign that requires them to reimburse ODOT for CDL training if they leave that employment within the two years of commencing employment. Brandt Miller reported that he has contacted an instructor in Vandalia who offers the training for approximately \$3500.00.

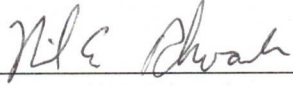
2. Fire/EMS Levy Renewal: The Trustees discussed the best methods for informing Concord Township residents about the levy renewal on the November 3, 2026 ballot. Samples of the informational brochure that was mailed in 2016 were distributed. The Trustees will review the information and offer suggestions for a similar mailing this year. To get the brochure out before early voting begins, the target date for the mailing was set for September 21, 2026.

3. An emergency arose on Saturday, August 22 at approximately 2:00 a.m. when the supply line to the toilet in the office restroom broke and over 8,000 gallons of water poured out into the office and garage. The event was not discovered until Monday morning when the crew arrived at 7:00 a.m. Neil Rhoades came over right away and worked with Brandt Miller to get things squeegeed and vacuumed out as much as they could. Brandt Miller contacted Wendy French at the Ohio Township Association Risk Management Authority (OTARMA) to report the incident. He and Neil Rhoades called Boone Restoration to come in and begin the restoration process.

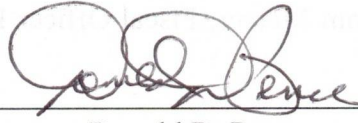
There was no further business and Neil Rhoades made a motion for adjournment at 10:10 a.m. He was seconded by Don Pence and all members voted in favor.

The next regular meeting of the Board will be held on Tuesday, September 8, 2026 at 10:00 a.m.

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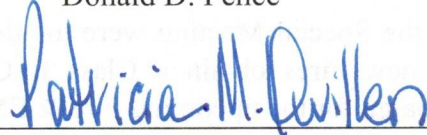
Neil E. Rhoades



Donald D. Pence



Thomas N. Mercer



Patricia M. Quillen, Fiscal Officer

formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.