

CONCORD TOWNSHIP BOARD OF TRUSTEES

MINUTES

JUNE 9, 2026

The Concord Township Board of Trustees met in Regular Session on Tuesday, June 9, 2026. Don Pence called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Trustees Don Pence and Tom Mercer were present, but Neil Rhoades was absent. Fiscal Officer Pat Quillen and Road Superintendent Brandt Miller were also present.

Public Hearing on 2027 Tax Budget: Don Pence noted that the Public Hearing was properly advertised in the Miami Valley Sunday News on May 31, 2026. There were no comments made. Final adoption of the Budget will take place at the next regular meeting of the Board of Trustees on July 14, 2026 to meet the July 20 deadline for submission to the Miami County Auditor.

Minutes: Tom Mercer made a motion to approve the Minutes of May 12, 2026 and Don Pence seconded. They both signed in acceptance.

Guests: Kevin Garlitz, 1150 Fairway Drive attended to observe.

Fiscal Officer's Report: Pat Quillen

- Distributed copies of the May Receipt and Payment Registers and the May 31, 2026 Fund Status Report;
- Circulated copies of the June Payment Register and the June 8, 2026 Fund Status Report;
- Tom Mercer made a motion to approve and sign:
 - The reconciled Bank Statement of May 31, 2026
 - Warrants 25181, 25183, 25184, and 25185. Warrant #25182 was signed on May 28 to pay the City of Troy Fire/EMS contract installment to the City of Troy by the due date of June 1, 2026
 - The May 2026 Payment Listing which includes Warrants 25181 through 25183 and Charges 180- through 225-2026
 - The Payment Voucher for Visa Card purchases made between May 5 and June 2, 2026Don Pence seconded the motion and both Trustees signed the documents.
- Reported that the Audit of 2024 and 2025 will begin later this month.

Communications: The corrected Troy Fire Department report for April will be filed. Don Pence reviewed the TFD report for May and noted 5 calls to the Incarceration Facility. That report will also be filed, as will the emails between Tom Mercer and the Miami County Sheriff's Office regarding a person ringing doorbells in Merrimont. Tom Mercer stated that he will go to Miami County Planning and Zoning to review the variance application from 1717 Conwood Drive to permit an accessory structure. None of the other items listed on the agenda will be retained.

Road Superintendent's Report:

Brandt Miller

- Cleaned out a clogged behind-the-curb drain on Woodbine Court. They found roots in the pipe and made repairs;
- Finished the May Brush Pick-Up with 17 loads;
- Replaced the roof and fascia on the southern shelter at Barbee Park at a total cost of \$1,396.45;

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- Started Round 2 of ditch mowing yesterday, June 8;
 - Had new rear tires installed on the backhoe;
 - Received quotes to rent a crack sealer;
 - Mulched the flower beds at Eldean and Barbee Parks.

Old Business:

- A. Fenner Farms: In response to a question from Tom Mercer, Brandt Miller replied that the developer, Bart Denlinger, has made no improvements since May 18. Brandt Miller stated that there has been some damage to the asphalt, but he does not know who did it. He also reported that the dandy bags (in front of the storm sewers to prevent earth and debris from getting into them) are now the Township's responsibility. They need to remain in place for the time being. Tom Mercer asked Brandt Miller to contact Assistant County Engineer Britt Havenar, PE, PS for assistance in resolving the issues there.
- B. **Resolution 2026-04:** Don Pence made a motion to adopt the Ohio Tax-Exempt Certificate Use and Sales Tax Policy and was supported by Tom Mercer. Both Trustees signed in favor.
- C. **Purchase Orders 23-2026 and 24-2026:** Two Then-and-Now Purchase Orders to Fisher-Cheney Funeral Home for the cremation of two indigent residents, in 2025 and 2026 in the amount of \$800 each: Tom Mercer moved to approve the Purchase Orders and was seconded by Don Pence. Both Trustees signed the two Purchase Orders.
- D. Indigent Cremation Policy Development: Tom Mercer is currently researching and stated that the Ohio Revised Code cited in our policy is no longer applicable. Tom Mercer is working on an application form for the funeral home to prepare which would substantiate the income of the decedent. Don Pence received six sample policies from Baird Funeral Home, most of which were written by law directors. The funeral home is required to compile the information, but the governing body makes the final decision. Tom Mercer described the State of Ohio reimbursement plan which is depleted quickly every year that it is funded.
- E. Federal Accessibility Standard for State and Local Government Websites: Tom Mercer will contact Bill Smith at Wesnet Media and Pat Quillen will send him the article from the OTA Magazine for reference.
- F. Fire/EMS Levy: Don Pence received the City of Troy contract amounts for years 2028 through 2032 and his early projections show that a renewal of our 3.70 mill levy will be sufficient. The draft Resolution Declaring the Intention to place the renewal levy on the November 3, 2026 ballot needs to be reviewed by the Miami County Prosecutor's Office. Pat Quillen will send it off for approval and the Trustees agreed to hold a Special Meeting on Wednesday, June 17, 2026 at 7:00 p.m. to adopt the Resolution and get the process underway.

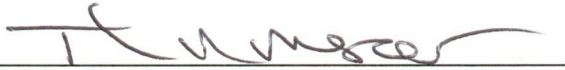
New Business: None

Referrals: None

Newsletter/Social Media: The item addressing real estate taxes was no longer salient, but may be revisited at a later time.

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Adjournment: At 10:35 a.m., Don Pence made a motion to adjourn the meeting and was supported by Tom Mercer. The next Regular Meeting will be held on Tuesday, July 14, 2026 at 10:00 a.m. As noted, a Special Meeting will be held on Wednesday, June 17, 2026 at 7:00 p.m. for the purpose of discussing the Resolution to Declare the Intention to Levy a Tax in Excess of the Ten Mill Limitation and requesting the Miami County Auditor Certifications Under Ohio Revised Code Section 5705.03.



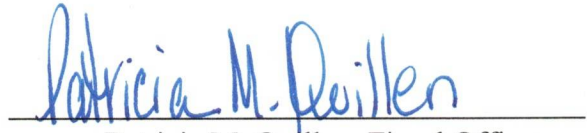
Thomas N. Mercer

ABSENT

Neil E. Rhoades



Donald D. Pence



Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.