

# CONCORD TOWNSHIP BOARD OF TRUSTEES

## MINUTES

JANUARY 13, 2026

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The Concord Township Board of Trustees met in Regular Session on Tuesday, January 13, 2026. Fiscal Officer Pat Quillen called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Trustees Neil Rhoades, Don Pence, and Tom Mercer were present. Road Superintendent Brandt Miller was also present.

Pat Quillen called for nominations for 2026 Board Chairman. Tom Mercer nominated Don Pence and Neil Rhoades seconded the nomination. There were no other nominations and the roll was called: Tom Mercer – Aye; Neil Rhoades – Aye; Don Pence – Aye.

Don Pence then called for nominations for Vice Chairman. Don Pence nominated Neil Rhoades and was supported by Tom Mercer. With no other nominations offered, the roll was called: Don Pence – Aye; Tom Mercer – Aye; Neil Rhoades – Aye.

**Minutes:** Tom Mercer made a motion to approve the Minutes of December 9, 2025 and Neil Rhoades seconded. All three Trustees signed in acceptance,

**Guests:**

- Phil Plummer, Ohio 29<sup>th</sup> House Representative addressed the Trustees. He is running for the nomination to represent the 8<sup>th</sup> Ohio Senate District this year. As the former Sheriff of Montgomery County, he stated that problems with mental health and drugs are very prevalent. He discussed his concerns regarding a “Brain Drain” from the State of Ohio, and would like to see the development of a State Law Enforcement Agency. He is currently working on bills to deal with fentanyl and one to enhance penalties for people who shoot law enforcement officers. He noted that Ohio has some money available for projects (i.e., roads), but entities must apply for it. He gave his contact information to the Trustees for questions and follow-up.
- Miami County Commissioner Ted Mercer reported that the Commission has had two public meetings so far on the subject of replacing the downtown Jail. A one-half percent sales tax for ten years will be on the ballot this year and is estimated to bring in \$100 million dollars over that time. Ted Mercer also announce that he is seeking re-election to the Commission this year.
- Jerry Wick, 227 Vanessa Drive in West Alexandria spoke in support of Phil Plummer for State Senate.
- Troy Fire Department Assistant Chief Don Pemberton reviewed the December incident report and stated that the Department continues to work with Job and Family Services to find assistance for frequent callers who do not have a support system. Assistant Chief Pemberton stated that Concord Township calls represented 11% of usage in 2025, whereas it has been 9% to 10% in past years. He also counted 80 calls to the Jail in the City of Troy in 2025. If a new jail is built on North County Road 25-A, calls to that facility will be added to Concord Township’s column. Troy Fire Chief Matt Simmons outlined the process of dealing with frequent callers and matching them up with a case worker. Chief Simmons also noted that he will be working on forecasting costs for the next Fire/EMS Contract with the City and may have some numbers by late spring.

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- John Levering, 9474 Meckstroth Drive in Piqua is a new Trustee at Springcreek Township. He came to observe the meeting and had several questions for the Fire Department representatives about how the contract with Concord Township is developed. Chief Simmons gave him a card and invited him to call at any time.

#### **Fiscal Officer's Report:** Pat Quillen

- Distributed copies of the December Receipt and Payment Registers and the December 31, 2025 Fund Status Report;
- Circulated copies of the January Payment Register and the January 12, 2026 Fund Status Report;
- Provided end of 2025 Revenue and Appropriation Status Reports;
- Neil Rhoades made a motion to approve and sign:
  - The reconciled Bank Statement of December 31, 2025
  - The December 2025 Payment Listing which includes Warrants 25156 through 25164 and Charges 522- through 573-2025
  - Warrants 25163 and 25164

Tom Mercer seconded the motion and all three Trustees signed the documents.

- Received a call from Perry & Associates on January 12 to notify us that the audit of 2024 and 2025 will begin soon. She requested an on-site audit, if possible.
- Reported that the City of Troy Fire/EMS Contract payment will be due on Sunday, March 1 and asked to postpone preparation of the warrant until closer to the end of February. Both Don Pence and Neil Rhoades will be available to sign the warrant the last week of February.

**Communications:** Troy Fire Department reports for December will be filed; Two requests from Jenn Myer will be filed in the Public Records Request folder. None of the other items listed on the agenda will be retained.

#### **Road Superintendent's Report:** Brandt Miller

- Did a final sweep for brush right before Christmas;
- Completed Leaf Collection with 125 loads, an increase from 116 loads in 2024;
- Reported the 147 loads from Brush Pick-Up in 2025, down from 163 loads last year
- Continues winter equipment maintenance;
- Had rear brakes installed on the 2006 International by JT's Truck and Tractor;
- Has scheduled installation of all new tires on the 2006 International by Grismer this week;
- Is currently collecting Christmas Trees with 42 picked up so far;
- He and the crew are plowing and salting as required;
- Expressed concerns about residents at 1195 North County Road 25-A encroaching past the property line at Barbee Park. Neil Rhoades suggested Brandt Miller contact the Miami Conservancy District.
- Has received multiple complaints about contractors running fiber optic in Merrimont and Swailes Run. Tom Mercer reported that Frontier is installing it in Concord Township and he has received three calls about the mess that was left behind. He stated that permits for the work are issued by the Miami County Engineer's Office, but there is no follow-up, either by



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the County or the installer. Ted Mercer offered some suggestions and Brandt Miller will work on making contacts to resolve the matter.

- Had Wells Electric come out and make repairs after the generator did not start after the last weekly test run.

#### **Old Business:**

- A. Swailes Road Speed Study: Tom Mercer reported that the request for 45 MPH speed signs between Peters Road and Nashville Road was not granted by ODOT. The denial included the possibility of an exception and the discussion that followed focused on how that process could be implemented. As a start, Tom Mercer will contact Marilyn Hemsworth at MCEO.
- B. Emerson Crossing Final Construction Release December 3, 2025: Brandt Miller reported that Section 1 has been turned over to Concord Township for maintenance. In response to a request from the MCEO, Brandt Miller provided a punch list of items. The developer cleaned out the catchbasins and raised the manhole. The cracked curbs remain and were not repaired.
- C. Fenner Farms: Brandt Miller reported that nothing has changed since last month.
- D. Cybersecurity: Pat Quillen has started modifying the documents provided by a neighboring township to suit the needs of Concord Township. Don Pence noted that the template from the Ohio Township Association was nearly identical.

#### **New Business:**

- A. Set the Township Meeting Day and Time as the second Tuesday of each month at 10:00 a.m.
- B. Committee Appointments:
  - Miami County Council: Don Pence – Representative; Tom Mercer – Alternate
  - Debris Management and Mitigation Committee: Don Pence and Neil Rhoades
  - Storm Water Management: Brandt Miller – Representative; Tom Mercer – Alternate
  - Miami County Zoning Resolution Update: Don Pence – Representative; Neil Rhoades – Alternate
- C. Approve Mileage Reimbursement at the rate published by the IRS at the time the expense is incurred
- D. Approve reimbursement of expenses for elected officials and authorized employees to attend seminars and conferences
- E. Approve the continuance of Group Life, Vision, Dental Insurance and the 2026 QSEHRA maximum for all elected officials and full-time employees
- F. Approve 2026 Membership in the Ohio Township Association and Miami County Township Association for elected officials and the Road Superintendent.

Tom Mercer made a motion to approve New Business Items A – F in one action. Neil Rhoades seconded the motion and the roll was called: Tom Mercer – Aye; Neil Rhoades – Aye; Don Pence – Aye.

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- G. **2026 Purchase Orders and Blanket Certificates:** Tom Mercer made a motion to approve and sign Blanket Certificates 1- through 16-2026 and Purchases Orders 1- through 19-2026. His motion was supported by Neil Rhoades and all three Trustees signed them to mark acceptance.
- H. **2025 Supplemental Rate Certificate:** The Miami County Auditor sent the document to be approved and signed. It reflects a reduction of the Inside Millage for the General Fund from .70 mills to .60 mills. Don Pence moved to approve and was seconded by Neil Rhoades. All three Trustees signed in favor and the Certificate will be returned to the Miami County Auditor.
- I. **Resolution 2026-01** A motion to continue the Utilization of Electronic Funds Transfers was made by Don Pence and supported by Neil Rhoades. All three Trustees signed in favor of its adoption.
- J. **OVIS Contract Amendment:** Brandt Miller reported that the alarm system no longer notifies law enforcement because the analog phone line was removed when the Township went with Spectrum for telephone and internet. OVIS sent a representative who stated that a cellular dialer needed to be added. The one-time cost for the cellular dialer is \$754.00 and the annual monitoring charge will be raised \$5.00 per month, from \$180.00 to \$240.00 annually. Tom Mercer moved to accept the revised contract and was seconded by Neil Rhoades. The roll was called: Neil Rhoades – Aye; Don Pence – Aye; Tom Mercer – Aye. Brandt Miller will contact OVIS to make the arrangements.

**Referrals:**

- 1610 South County Road 25-A: Planning and Zoning was to have sent a letter to the owner regarding the conditions. Tom Mercer asked Brandt Miller to contact the Miami County Sheriff's Office regarding junk vehicles.
- 1670 South County Road 25-A: The Miami County Sheriff's Office has made two visits regarding junk cars. There has been no progress and the property appears to be unoccupied. Tom Mercer and Don Pence will meet with the Commissioner of Miami County Public Health later this afternoon. The MCSO is giving the owner two more weeks and Tom Mercer is in contact with that agency.
- 2472 South County Road 25-A: The Miami County Sheriff's Office went out to see the conditions and meet with the resident. The resident was not home and they will try again.

**Newsletter/Social Media:** Tom Mercer will contact Bill Smith and ask him to remove the Christmas Tree notice after January 23, the last day of collection.

**Adjournment:** There was no more business conducted and the meeting adjourned viva voce at 11:15 a.m. on a motion and second by Neil Rhoades and Tom Mercer. The next meeting will be held on Tuesday, February 10, 2026 at 10:00 a.m. in the Township Building.

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Thomas N. Mercer

  
Neil E. Rhoades

  
Donald D. Pence

  
Patricia M. Quillen, Fiscal Officer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.