

CONCORD TOWNSHIP BOARD OF TRUSTEES

MINUTES

JULY 14, 2026

The Concord Township Board of Trustees met in Regular Session on Tuesday, July 14, 2026. Don Pence called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. Trustees Neil Rhoades, Don Pence, and Tom Mercer were present. Road Superintendent Brandt Miller and Fiscal Officer Pat Quillen were also present.

Minutes: Tom Mercer made a motion to approve the Minutes of the Regular Meeting on June 9, 2026 and the Special Meeting on June 17, 2026. Don Pence seconded. Both documents were signed by Don Pence and Tom Mercer. Neil Rhoades had been absent on June 9, so he signed only the Minutes of June 17.

Guests:

- Troy Fire Department Assistant Chief Don Pemberton answered questions from the Trustees about two recent fires and described a serious accident last night at the intersection of Washington and Stanfield Roads which resulted in significant injuries.
- Lt. Slusher from the Miami County Sheriff's Office reported on his interaction with a very polite young man who was putting out door hangers in the Township for a local business.

Fiscal Officer's Report: Pat Quillen

- Distributed copies of the June Receipt and Payment Registers and the June 30, 2026 Fund Status Report;
- Circulated copies of the July Payment Register and the July 13, 2026 Fund Status Report;
- Don Pence made a motion to approve and sign:
 - The reconciled Bank Statement of June 30, 2026
 - Warrants 25186, 25187, and 25188.
 - The June 2026 Payment Listing which includes Warrants 25184 through 25186 and Charges 226- through 276-2026
 - The Payment Voucher for Visa Card purchases made between June 4 and July 6, 2026Tom Mercer seconded the motion and the three Trustees signed the documents;
- Reported that the Audit of 2024 and 2025 was conducted on June 23 and the final report is expected around July 31. The original cost estimate was \$5025 and the Auditor of State just approved an invoice in the amount of \$4020 for 80% completion of the project.

Communications: The Troy Fire Department report for June will be filed. The email from Debra Miller thanking the crew for such good service on brush pick-up will be filed. None of the other items listed on the agenda will be retained.

Road Superintendent's Report:

Brandt Miller

- Collected 29 loads during the June Brush Pick-Up;
- Replaced the roof and fascia on the middle shelter at Barbee Park at a total cost of \$1,332.87;
- Trimmed the line of sight on South County Road 25-A at both Windmere and Boone Drives

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- Had two sinking spots in the asphalt recently. Both areas were locations where Miami County had done some boring work for water lines. The County has patched both areas and final repair will follow. One spot was on Windmere Drive and the other on Creekwood Drive;
 - Will start the third round of ditch mowing this week;
 - Reported that Sovereign Court in Fenner Farms had been cleaned up. The catch basins were cleaned out and adjusted to the proper height. Contractors have since come onto the street and made a mess of the road and it is not easy to assess damage at this point;
 - Contacted Grismer Tire to purchase a tire on Western Star #1, but they were able to send it out for repair, resulting in significant savings;
 - Will participate in River Clean Up this coming Friday, July 17;
 - Reported that the culvert replacement on Stonewood Drive has been completed and the contractor is currently working on Rosewood Drive;
 - Ordered new seals from CoriGraphics and installed one on the sign in front of the Township building and will apply them to the signs in the parks;
 - Reported that the Emerson Crossing Section 1 Bond expired in December of last year, so the Township is now responsible for wear and tear on the streets. The asphalt at the intersection of Emerson Way at Northbridge Trail has been “pushed” by heavy truck traffic. Wagner Paving gave an estimate of \$5800 to repair. Brandt Miller suggested patching as needed, since more truck traffic is certain in the future. Neil Rhoades asked about DuraPatching. Brandt Miller will look into the application of cold patch plus DuraPatch for the time being.

Neil Rhoades asked what the plans are regarding disposal of the old Steiner mower. Brandt Miller replied that the Steiner dealer thinks its value could be \$8500. However, Brandt Miller is having problems with the fuel pump on the new Cub Cadet mower that could not be replicated when he took it in for service. In the meantime, the crew was using the Steiner.

Old Business:

- A. Fenner Farms: It was reported that Denlinger, the developer, went through the list of problems, made catchbasin adjustments and swept the street. He did not make curb repairs. Recently, a homeowner has started a project which has the street filled with gravel, construction materials, etc. Brandt Miller will call and remind the contractor to clean up Sovereign Court when the project is completed.
- B. **Resolution 2026-07:** Don Pence made a motion to adopt the 2027 Tax Budget which was properly advertised and which had a public hearing on June 9. Tom Mercer supported the motion and all three Trustees signed in favor. It will be conveyed to the Miami County Auditor later today.
- C. Indigent Cremation Policy Development: Tom Mercer continues his research to develop criteria. He noted that there may be a path for reimbursement to the Township through Miami County Common Pleas Court if the State of Ohio funds are exhausted
- D. Federal Accessibility Standard for State and Local Government Websites: Don Pence reported that the compliance deadline has been extended to April 26, 2028. In the meantime, Wesnet Media said it would cost approximately \$2000 to rebuild our website. This would be a one-time fee outside of our annual contract. Tom Mercer asked that this issue be set aside for now and he will advise when he wants to have it put back on the Agenda.

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- E. **Resolution 2026-06** To Proceed with Election on the Question of a Renewal Tax Levy for the Purpose of Providing Fire, Ambulance, and Emergency Medical Services: Don Pence made a motion to approve the Resolution and was supported by Neil Rhoades. All three Trustees signed in favor. Don Pence stressed that this is a renewal of our current levy, not a new tax. Pat Quillen will file the Resolution and its required supporting documents at the Miami County Board of Elections this afternoon.

New Business:

- A. **Resolution 2026-08** To Levy Special Assessments for the Shenandoah Lighting District was presented. Neil Rhoades made a motion to adopt the Resolution and was supported by Tom Mercer. All three Trustees signed in favor.
- B. **Purchase Order 25-2026** A Then-And-Now Purchase Order to pay Pioneer Rural Electric for the street lighting in the Fenner Farms Lighting District. This was the first billing from Pioneer and the amount due was unable to be determined in advance of the invoice. Tom Mercer moved to approve the Purchase Order and was seconded by Neil Rhoades. All three Trustees signed in favor.
- C. **Resolution 2026-09** To approve the 2026 Paving Contract with John R. Jurgensen was introduced and Neil Rhoades made a motion to accept. Tom Mercer seconded and all three Trustees signed in favor. The contract amount for paving is \$337,365.00 and the preparation work on the butt joints and driveways by Miami County Engineer's Office is \$2,250.00
- D. Tour-De-Donut Bicycle Rally: Tom Mercer received a request from the organizers to be allowed to use The Eldean Covered Bridge Park again this year. Brandt Miller said they always leave park clean. There was no objection heard and Tom Mercer will reply to the contact to grant permission. Brandt Miller will put up signage the day before the event.

Referrals:

- 1195 North County Road 25-A - Planning & Zoning made a visit to the owner, gave him until the Fall to clean up the property, and reports the he appears to be making efforts to comply.
- 2095 Seneca Drive - Overgrown weeds. Resolved.
- South County Road 25-A between Longshots and the YMCA - Excessive speeding by motorcycles. The Miami County Sheriff's Office will increase traffic enforcement. Closed.
- 1207 Maple Street - Tall grass and weeds: Neil Rhoades went to see the owner who promised to get the yard mown. The grass has now been mown, but there are trees near the road and Brandt Miller will trim as he is able. Closed.
- 2155 Shenandoah – Jeep parked in side yard: Miami County Planning and Zoning will investigate a possible zoning violation. Tom Mercer will follow up and advise. Closed.
- 1590 Barnhart Road – Trucks and trailers parked on Cara Drive, a City of Troy street: Planning & Zoning is investigating. The truck and trailer are gone. At this time, there are two signs near the mailbox and a pick-up in the driveway. Planning & Zoning is looking into the possibility that a business is being run out of that house. Closed.

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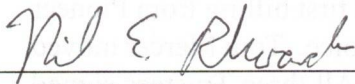
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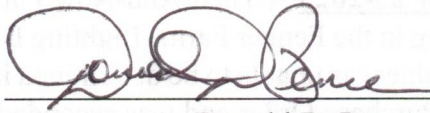
- Line of sight on South County Road 25-A and Boone Drive: Brandt Miller trimmed. He also trimmed at the corner of County Road 25-A and Windmere Drive. Closed.

Newsletter/Social Media: The Trustees discussed various ways to promote the Renewal of our Fire and EMS Levy. It was decided that Tom Mercer will submit a brief notice to be posted on our website which will be followed by more information as time goes on.

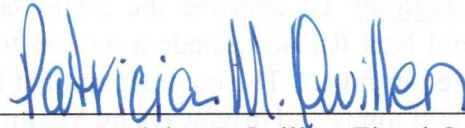
Adjournment: At 11:17 a.m., Don Pence made a motion to adjourn the meeting and was seconded by Neil Rhoades. The next Regular Meeting will be held on Tuesday, August 11, 2026 at 10:00 a.m.



Neil E. Rhoades



Donald D. Pence



Patricia M. Quillen, Fiscal Officer

Thomas N. Mercer

All formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption or resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.